

# MONTHLY PERFORMANCE REPORT

## February 2015

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Version: **V1.0**

Published by the Policy & Partnerships Team

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## Key to Columns and symbols used in report

Column Heading	Description
Minimise, Maximise or Goldilocks	Indicates whether a higher or lower number is better: Minimise = lower is better, maximise = higher is better, Goldilocks = just right (neither too high or too low)
Latest Month	The latest month for which performance information is available
Month's Value	Performance to date for the latest month
Month's Target	Target to date for the latest month
Annual Target 2014/15	Annual target for 2014/15
<u>Outcome</u>	<p>Symbol based on a traffic light system; Red, Amber, Green indicating whether an indicator's performance has achieved the annual target. Symbols used and their meaning are:</p> <p> = at risk of missing target</p> <p> = some slippage against target, but still expected to meet year-end target (31/03/2015)</p> <p> = on course to achieve target</p>
Comment	Commentary for indicators not on track providing reasons for low performance and identifying initiatives planned to bring performance back on track
Better or worse than last year	<p>Symbol indicating whether performance for the Latest Month is better or worse than the same month in the previous year. Symbols and their meanings are:</p> <p> = Latest Month's performance is <b>better</b> than the same month last year</p> <p> = Latest Month's performance is <b>worse</b> than the same month last year</p> <p> = Data not available for current or previous year</p>

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# Section 1: 2014-2015 Exceptions - Current Month Performance



Comments on Indicators rated Red or Amber

Generated on: 30 March 2015 10:19

## Expected Outcome At risk of missing target Responsible OUs People

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 4.1	Number of children subject to a Child Protection Plan (not including temps) [Monthly Snapshot]	Goldilocks	February 2015	183	134-146	134-146			The number of children subject to a child protection plan has increased slightly this month and the indicator remains over target. The number of CP plans increased in November owing to a higher than average number of Initial Child Protection Conferences together with a lower than average number of children's CP plans being discontinued. The trend in December was a slight decrease in the number of children subject to a CP Plan overall, however in February there has been a small increase in the number of new child protection plans, together with a fewer number of Child Protection plans ending. This indicator is being closely monitored by managers.	People Scrutiny
CP 7.4	% Children in good or outstanding secondary schools [Monthly Snapshot]	Aim to Maximise	February 2015	77	82.7	82.7			St Thomas More had a full inspection carried out during February, the result of which has now been published. This results in our performance increasing by 7.8% to 77%.	People Scrutiny
CP 7.5	% Children in good or outstanding special schools [Monthly Snapshot]	Aim to Maximise	February 2015	91.7	94.7	94.7			There were no new inspections in February. This results in our performance remaining the same as January.	People Scrutiny
CP 8.1	Level of Current Rent Arrears [Monthly Snapshot]	Aim to Minimise	February 2015	£531167	£480000	£480000			February has shown another positive reduction of circa £23k. On a positive note the number of arrears cases has also reduced from 1748 to 1700 being the lowest this year.	Policy & Resources Scrutiny

## Expected Outcome Some slippage against target Responsible OUs Adult & Community Services

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
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MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 4.11	Proportion of adults with learning disabilities in paid employment [Quarterly Snapshot]	Aim to Maximise	Q3 2014/15	8.5%	9.7%	10%			The Quarter 1 figure was 8.9%, Quarter 2 figure was 7.7% and Quarter 3 figure is 8.5%. Performance has declined, part of this is down to a review of data quality, some clients work placements have ended and the current economic situation. We have 43 LD service users recorded as being in paid employment from 505 service users. We are however still above the regional average of 7.2% and national average of 6.7%. Paperwork has gone to DMT, measures are in place to achieve 10% by 31/03/2015, or soon after.	People Scrutiny

**Expected Outcome Some slippage against target  
Responsible OUs Corporate Services**

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 7.1	% of Council Tax for 2014/15 collected in year [Cumulative]	Aim to Maximise	February 2015	91.70% (Cumulative)	92.40% (Cumulative)	97.00%			The collection rate is behind target more than expected at this time of the year and achieving the year-end target of 97% is now at risk. Work is continually being undertaken to identify key areas that will bring final figures as close to target as possible. The latest position in early March is that the collection rate is at 95.4% and with the normal monthly Direct Debits later in the month this should bring the collection rate to 96.7%	Policy & Resources Scrutiny
CP 10.2	Number of payments made online [Cumulative]	Aim to Maximise	February 2015	45,686	45,826	50,000			Seasonal drop in line with February 2014.	Policy & Resources Scrutiny

**Expected Outcome Some slippage against target  
Responsible OUs People**

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 4.5	Adults in contact with secondary mental health services living independently, with or without support (expressed as a percentage) [Quartely Snapshot]	Aim to Maximise	Q3 2014/15	N/A	90%	90%			Due to changes in the definitions of the Adult Social Care Outcomes Framework (ASCOF) we expect to need to adjust the description of this indicator in order to report on it and compare against relevant benchmarks.	People Scrutiny

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 4.6	Proportion of older people 65 and over who were still at home 91 days after discharge from hospital to rehab/rehab [Quarterly Snapshot]	Aim to Maximise	February 2015	N/A	86%	86%			<p>The Quarter 1 figure was 93%, the Quarter 2 figure was 84.3% and Quarter 3 figure is 84.4%. The performance has remained in line with last quarter. This indicator reports the people who started reablement between July 2014 and Sept 2014, 293 people started reablement in this period. During the three month period to the end of December 2014, 247 people were still at home, a success rate of 84.3%.</p> <p>For all of those starting reablement from April 2014 to September 2014 the success rate, which is "at home" 91 days later is 84.4% A detailed review is underway to improve performance against the target.</p>	People Scrutiny

**Expected Outcome** Some slippage against target  
Responsible OUs Place

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 3.1	Percentage of household waste sent for reuse, recycling and composting [Cumulative]	Aim to Maximise	February 2015	51.75%	53.00%	53.00%			The recycling percentage is slightly below target due to the continued commissioning delay of the Mechanical Biological Treatment plant where recycling materials would have been extracted from the black bag residual waste.	Place Scrutiny

**Expected Outcome** Some slippage against target  
Responsible OUs Public Health

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 6.2	Public Health Responsibility Deal [Cumulative]	Aim to Maximise	February 2015	32	36	40			Throughout March there is intensive work going on around the Making Every Contact Count pledge. This will assist in hitting the annual target.	People Scrutiny
CP 6.3	Number of people successfully completing 4 week stop smoking course [Cumulative]	Aim to Maximise	February 2015	1,032	1,171	1,300			<p>Extensive face to face to face activity with the public and the targeted advertising is continuing.</p> <p>Further activities are planned for National Stop Smoking day at the Civic Centre the 11th March.</p>	People Scrutiny
CP 6.4	Take up of the NHS Health Check programme - by those eligible [Cumulative]	Aim to Maximise	February 2015	4,822	5,050	5,673			Further targeted work is planned to increase uptake of NHS Health Checks. The Health Check Bus outreach programme will be delivered in a number of venues in the Borough during March. Eligible staff in the Council will also be able to access an NHS Health Check at work.	People Scrutiny

## Section 2: 2014-2015 Corporate Performance Indicators



Information for all 2013-2014 Corporate Priority Indicators

Generated on: 30 March 2015 10:19

**Performance Data Expected Outcome: At risk of missing target 4 On course to achieve target 20 Some slippage against target 9 No Value 1**

**Priority Priority 1 - Continue to reduce crime, disorder and anti-social behaviour.**

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 1.1	Score against 10 BCS crimes; Theft of vehicle, theft from vehicle, vehicle interference, domestic burglary, theft of cycle, theft from person, criminal damage, common assault, woundings, robbery. [Cumulative]	Aim to Minimise	February 2015	6822	7006	7629			Dipti Patel	Policy & Resources Scrutiny

**Priority Priority 2 - Ensure a well maintained and attractive street scene, parks and open spaces**

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 2.1	Number of reported missed collections per 100,000 [Monthly Snapshot]	Aim to Minimise	February 2015	49	48	48			Dipti Patel	Place Scrutiny
CP 2.2	% acceptable standard of cleanliness: litter [Cumulative]	Aim to Maximise	February 2015	98%	88%	88%			Dipti Patel	Place Scrutiny

**Priority Priority 3 - Where possible minimise our impact on the natural environment**

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 3.1	Percentage of household waste sent for reuse, recycling and composting [Cumulative]	Aim to Maximise	February 2015	51.75%	53.00%	53.00%			Dipti Patel	Place Scrutiny

**Priority Priority 4 - Continue to improve outcomes for vulnerable children and adults**

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
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MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 4.1	Number of children subject to a Child Protection Plan (not including temps) [Monthly Snapshot]	Goldilocks	February 2015	183	134-146	134-146			John O'Loughlin	People Scrutiny
CP 4.2	Number of Looked After Children [Monthly Snapshot]	Goldilocks	February 2015	227	240	240			John O'Loughlin	People Scrutiny
CP 4.3	The percentage of Early Help Assessments initiated that come from health professionals [Cumulative]	Aim to Maximise	February 2015	7.5%	7%	7%			Jane Theadom	People Scrutiny
CP 4.4	The percentage of children who run away that receive an independent return to home interview (where parents' consent) [Monthly Snapshot]	Aim to Maximise	February 2015	100%	100%	100%			John O'Loughlin	People Scrutiny
CP 4.5	Adults in contact with secondary mental health services living independently, with or without support (expressed as a percentage) [Quartely Snapshot]	Aim to Maximise	Q3 2014/15	N/A	90%	90%			Martin Wintle	People Scrutiny
CP 4.6	Proportion of older people 65 and over who were still at home 91 days after discharge from hospital to rehab/rehab [Quarterly Snapshot]	Aim to Maximise	February 2015	N/A	86%	86%			Martin Wintle	People Scrutiny
CP 4.7	Delayed transfers of care from hospital (social care) [Cumulative]	Aim to Minimise	February 2015	18	22	24			Martin Wintle	People Scrutiny
CP 4.8	% Eligible adaptations completed [Cumulative]	Aim to Maximise	February 2015	N/A	100%	100%			Jacqui Lansley	Policy and Resources Scrutiny
CP 4.9	Proportion of appropriate people using social care who receive direct payments [Monthly Snapshot]	Aim to Maximise	February 2015	17.6%	16.22%	16.5%			Martin Wintle	People Scrutiny
CP 4.10	Proportion of adults with learning disabilities who live in their own home or with their family [Quarterly Snapshot]	Aim to Maximise	Q3 2014/15	89%	87.5%	90%			Martin Wintle	People Scrutiny
CP 4.11	Proportion of adults with learning disabilities in paid employment [Quarterly Snapshot]	Aim to Maximise	Q3 2014/15	8.5%	9.7%	10%			Martin Wintle	People Scrutiny
CP 4.12	The number of eligible homeless prevention applicants who are discharged into the private rented sector [Cumulative]	Aim to Maximise	February 2015	18	18	20			Jacqui Lansley	Policy and Resources Scrutiny

**Priority 5 - Support Southend to be active and alive with sport and culture**

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
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MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 5.1	Number of volunteers hours delivered within cultural services [Cumulative]	Aim to Maximise	February 2015	11,921.25	8,760	9,000			Nick Harris	Place Scrutiny
CP 5.2	Number of attendances at council run or affiliated arts and sports events and facilities [Cumulative]	Aim to Maximise	February 2015	3,763,800	3,127,667	3,412,000			Nick Harris	Place Scrutiny

#### Priority Priority 6 - Reduce inequalities and increase the life chances of people living in Southend

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 6.1	The percentage of children and parents/carers accessing services from a Children's Centre who are from the 30% most deprived areas of Southend. [Cumulative]	Aim to Maximise	February 2015	39.6%	38%	38%			Jane Theadom	People Scrutiny
CP 6.2	Public Health Responsibility Deal [Cumulative]	Aim to Maximise	February 2015	32	36	40			James Williams	People Scrutiny
CP 6.3	Number of people successfully completing 4 week stop smoking course [Cumulative]	Aim to Maximise	February 2015	1,032	1,171	1,300			Liesel Park	People Scrutiny
CP 6.4	Take up of the NHS Health Check programme - by those eligible [Cumulative]	Aim to Maximise	February 2015	4,822	5,050	5,673			Margaret Gray	People Scrutiny

#### Priority Priority 7 - Encourage the education, economy and prosperity of Southend and its residents

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 7.1	% of Council Tax for 2014/15 collected in year [Cumulative]	Aim to Maximise	February 2015	91.70% (Cumulative)	92.40% (Cumulative)	97.00%			Joe Chesterton	Policy & Resources Scrutiny
CP 7.2	% of Non-Domestic Rates for 2014/15 collected in year [Cumulative]	Aim to Maximise	February 2015	93.00% (Cumulative)	92.90% (Cumulative)	97.50%			Joe Chesterton	Policy & Resources Scrutiny
CP 7.3	% Children in good or outstanding primary schools [Monthly Snapshot]	Aim to Maximise	February 2015	76.9	75.5	75.5			Jane Theadom	People Scrutiny
CP 7.4	% Children in good or outstanding secondary schools [Monthly Snapshot]	Aim to Maximise	February 2015	77	82.7	82.7			Jane Theadom	People Scrutiny
CP 7.5	% Children in good or outstanding special schools [Monthly Snapshot]	Aim to Maximise	February 2015	91.7	94.7	94.7			Jane Theadom	People Scrutiny

#### Priority Priority 8 - Enable well-planned quality housing and developments that meet the needs of Southend's residents and businesses



MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 8.1	Level of Current Rent Arrears [Monthly Snapshot]	Aim to Minimise	February 2015	£531167	£480000	£480000			Jacqui Lansley	Policy & Resources Scrutiny
CP 8.3	Major planning applications determined in 13 weeks [Cumulative]	Aim to Maximise	February 2015	86.27%	79.00%	79.00%			Peter Geraghty	Place Scrutiny
CP 8.4	Minor planning applications determined in 8 weeks [Cumulative]	Aim to Maximise	February 2015	95.48%	84.00%	84.00%			Peter Geraghty	Place Scrutiny
CP 8.5	Other planning applications determined in 8 weeks [Cumulative]	Aim to Maximise	February 2015	94.09%	90.00%	90.00%			Peter Geraghty	Place Scrutiny

**Priority 9 - Deliver cost effective, targeted, services that meet the identified needs of our community**

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 10.1	Govmetric Measurement of Satisfaction (3 Channels - Phones, Face 2 Face & Web) [Cumulative]	Aim to Maximise	February 2015	93.43%	80.00%	80.00%			Nick Corrigan	Policy & Resources Scrutiny
CP 10.2	Number of payments made online [Cumulative]	Aim to Maximise	February 2015	45,686	45,826	50,000			Joanna Ruffle	Policy & Resources Scrutiny
CP 10.3	Working days lost per FTE due to sickness - excluding school staff [Cumulative]	Aim to Minimise	February 2015	6.37	6.47	7.20			Joanna Ruffle	Policy & Resources Scrutiny

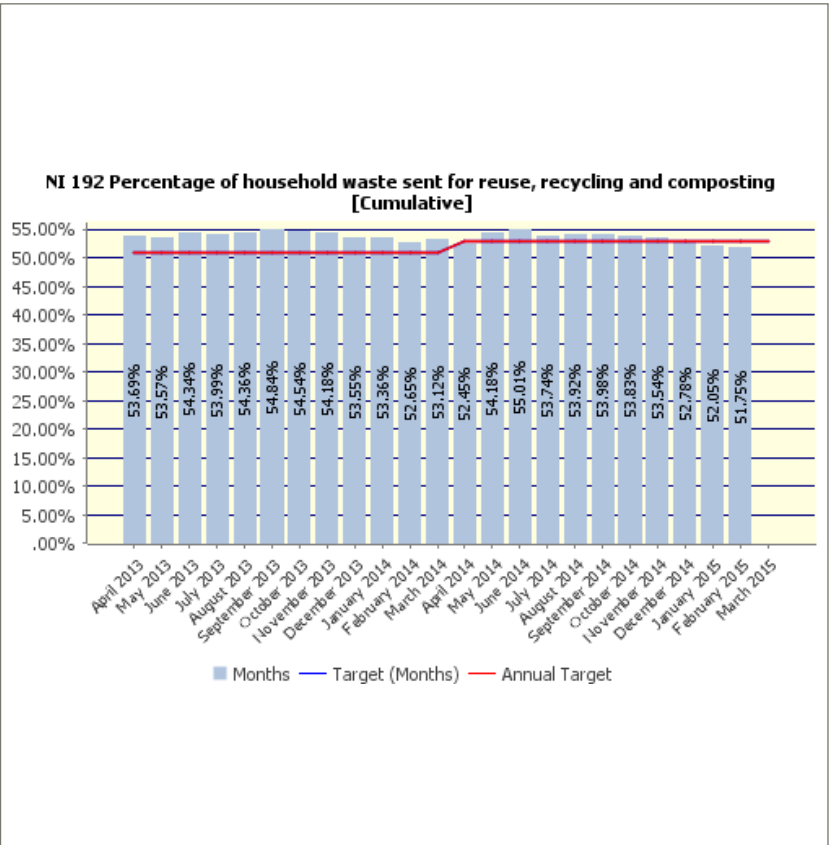
### Section 3: Detail of indicators rated Red or Amber

**Priority** Priority 3 - Where possible minimise our impact on the natural environment

**Expected Outcome:** Some slippage against target 1


CP 3.1	<b>Percentage of household waste sent for reuse, recycling and composting [Cumulative]</b>			<p>February 2015 result</p> <p>50.35% 53.00% 100.00% 51.75% .00%</p>
<b>Expected Outcome</b>		<b>Format</b>	Aim to Maximise	
<b>Managed By</b>	Dipti Patel			
<b>Year Introduced</b>	2008			

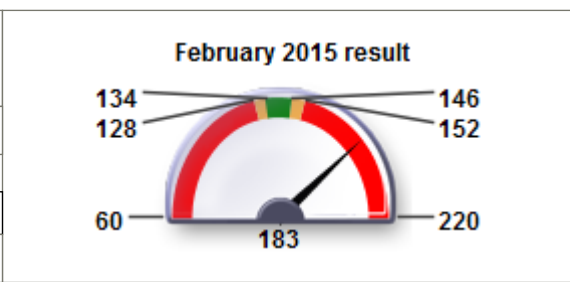
Date Range 1		
	Value	Target
April 2013	53.69%	51.00%
May 2013	53.57%	51.00%
June 2013	54.34%	51.00%
July 2013	53.99%	51.00%
August 2013	54.36%	51.00%
September 2013	54.84%	51.00%
October 2013	54.54%	51.00%
November 2013	54.18%	51.00%
December 2013	53.55%	51.00%
January 2014	53.36%	51.00%
February 2014	52.65%	51.00%
March 2014	53.12%	51.00%
April 2014	52.45%	53.00%
May 2014	54.18%	53.00%
June 2014	55.01%	53.00%
July 2014	53.74%	53.00%
August 2014	53.92%	53.00%
September 2014	53.98%	53.00%
October 2014	53.83%	53.00%
November 2014	53.54%	53.00%
December 2014	52.78%	53.00%
January 2015	52.05%	53.00%
February 2015	51.75%	53.00%
March 2015		53.00%



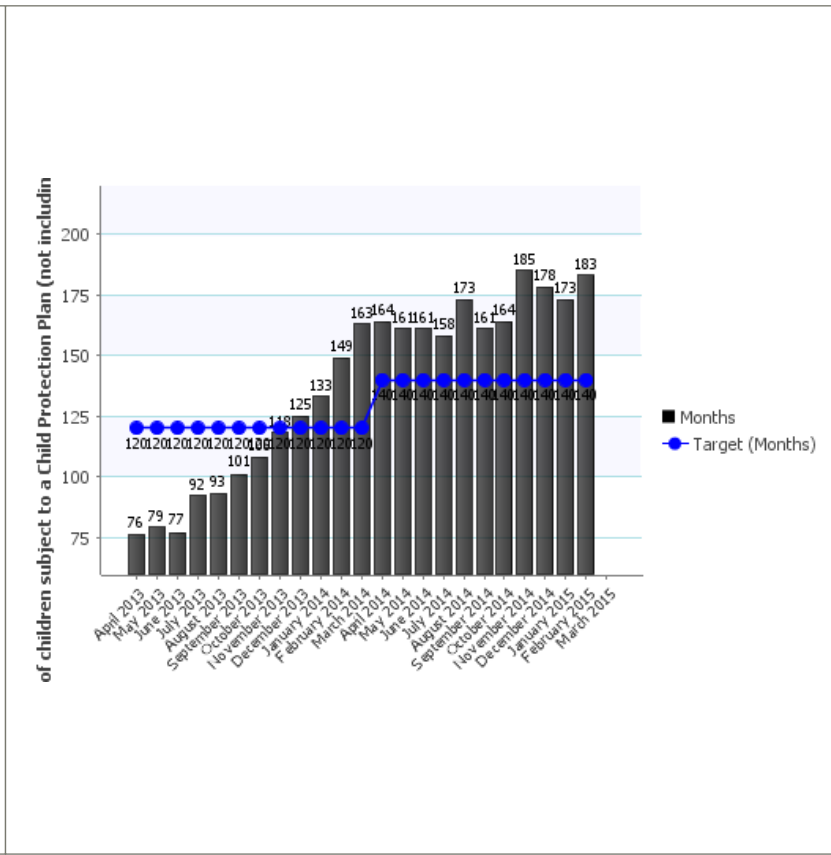
The recycling percentage is slightly below target due to the continued commissioning delay of the Mechanical Biological Treatment plant where recycling materials would have been extracted from the black bag residual waste.

**Priority** Priority 4 - Continue to improve outcomes for vulnerable children and adults  
**Expected Outcome:** At risk of missing target 1 Some slippage against target 3

CP 4.1	<b>Number of children subject to a Child Protection Plan (not including temps) [Monthly Snapshot]</b>		
<b>Expected Outcome</b>		<b>Format</b>	Goldilocks
<b>Managed By</b>	John O'Loughlin		
<b>Year Introduced</b>	2011		



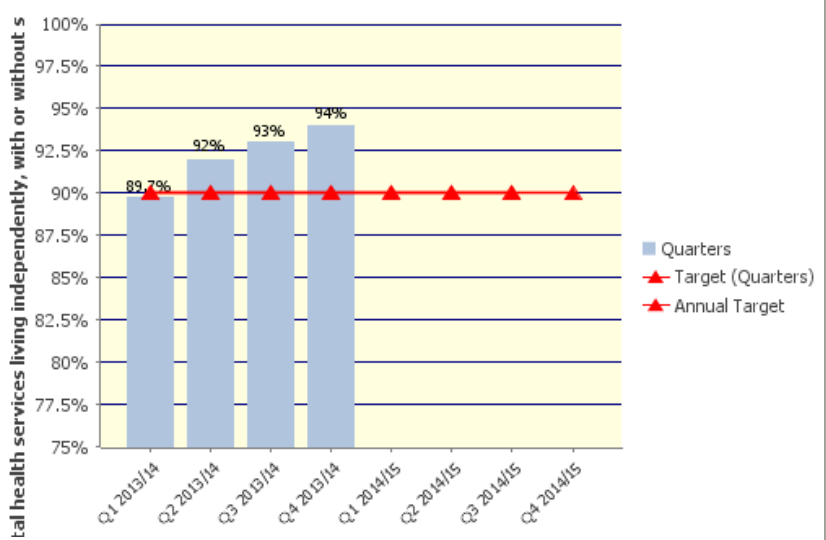
Date Range 1		
	Value	Target
April 2013	76	120
May 2013	79	120
June 2013	77	120
July 2013	92	120
August 2013	93	120
September 2013	101	120
October 2013	108	120
November 2013	118	120
December 2013	125	120
January 2014	133	120
February 2014	149	120
March 2014	163	120
April 2014	164	140
May 2014	161	140
June 2014	161	140
July 2014	158	140
August 2014	173	140
September 2014	161	140
October 2014	164	140
November 2014	185	140
December 2014	178	140
January 2015	173	140
February 2015	183	140
March 2015		



The number of children subject to a child protection plan has increased slightly this month and the indicator remains over target. The number of CP plans increased in November owing to a higher than average number of Initial Child Protection Conferences together with a lower than average number of children's CP plans being discontinued. The trend in December was a slight decrease in the number of children subject to a CP Plan overall, however in February there has been a small increase in the number of new child protection plans, together with a fewer number of Child Protection plans ending. This indicator is being closely monitored by managers.

CP 4.5	Adults in contact with secondary mental health services living independently, with or without support (expressed as a percentage) [Quarterly Snapshot]			<b>Q3 2014/15 result</b> N/A
Expected Outcome	⚠	Format	Aim to Maximise	
Managed By	Martin Wintle			
Year Introduced	2013			

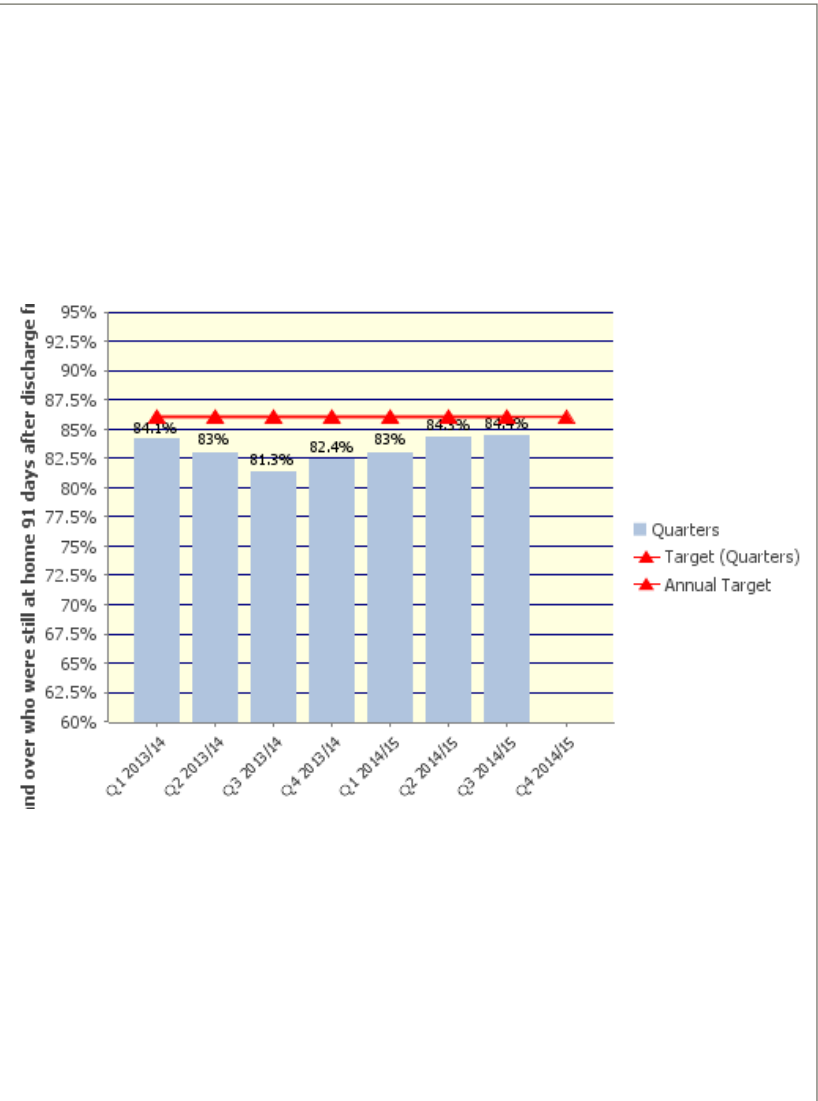
Date Range 1		
	Value	Target
April 2013		90%
May 2013		90%
June 2013		90%
Q1 2013/14	89.7%	90%
July 2013		90%
August 2013		90%
September 2013		90%
Q2 2013/14	92%	90%
October 2013		90%
November 2013		90%
December 2013		90%
Q3 2013/14	93%	90%
January 2014		90%
February 2014		90%
March 2014	94%	90%
Q4 2013/14	94%	90%
April 2014		90%
May 2014	N/A	90%
June 2014	N/A	90%
Q1 2014/15	N/A	90%
July 2014	N/A	90%
August 2014	N/A	90%
September 2014	N/A	90%
Q2 2014/15	N/A	90%
October 2014	N/A	90%
November 2014	N/A	90%
December 2014	N/A	90%
Q3 2014/15	N/A	90%
January 2015	N/A	90%
February 2015	N/A	90%
March 2015		
Q4 2014/15		



Due to changes in the definitions of the Adult Social Care Outcomes Framework (ASCOF) we expect to need to adjust the description of this indicator in order to report on it and compare against relevant benchmarks.


CP 4.6	Proportion of older people 65 and over who were still at home 91 days after discharge from hospital to rehab/rehab [Quarterly Snapshot]			<b>February 2015 result</b> N/A
<b>Expected Outcome</b>	⚠	<b>Format</b>	Aim to Maximise	
<b>Managed By</b>	<b>Martin Wintle</b>			
<b>Year Introduced</b>				

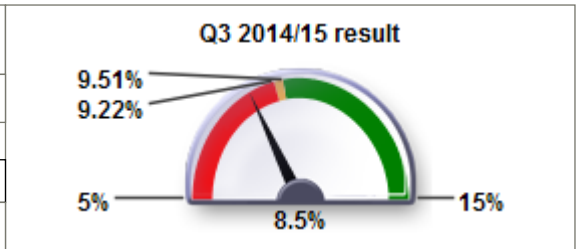
Date Range 1		
	Value	Target
April 2013		85%
May 2013		85%
June 2013		85%
Q1 2013/14	84.1%	86%
July 2013		85%
August 2013		85%
September 2013		85%
Q2 2013/14	83%	86%
October 2013		85%
November 2013		85%
December 2013		85%
Q3 2013/14	81.3%	86%
January 2014		85%
February 2014		85%
March 2014	82.4%	85%
Q4 2013/14	82.4%	86%
April 2014		86%
May 2014	N/A	86%
June 2014	83%	86%
Q1 2014/15	83%	86%
July 2014	N/A	86%
August 2014	N/A	86%
September 2014	84.3%	86%
Q2 2014/15	84.3%	86%
October 2014	N/A	86%
November 2014	N/A	86%
December 2014	84.4%	86%
Q3 2014/15	84.4%	86%
January 2015	N/A	86%
February 2015	N/A	86%
March 2015		
Q4 2014/15		



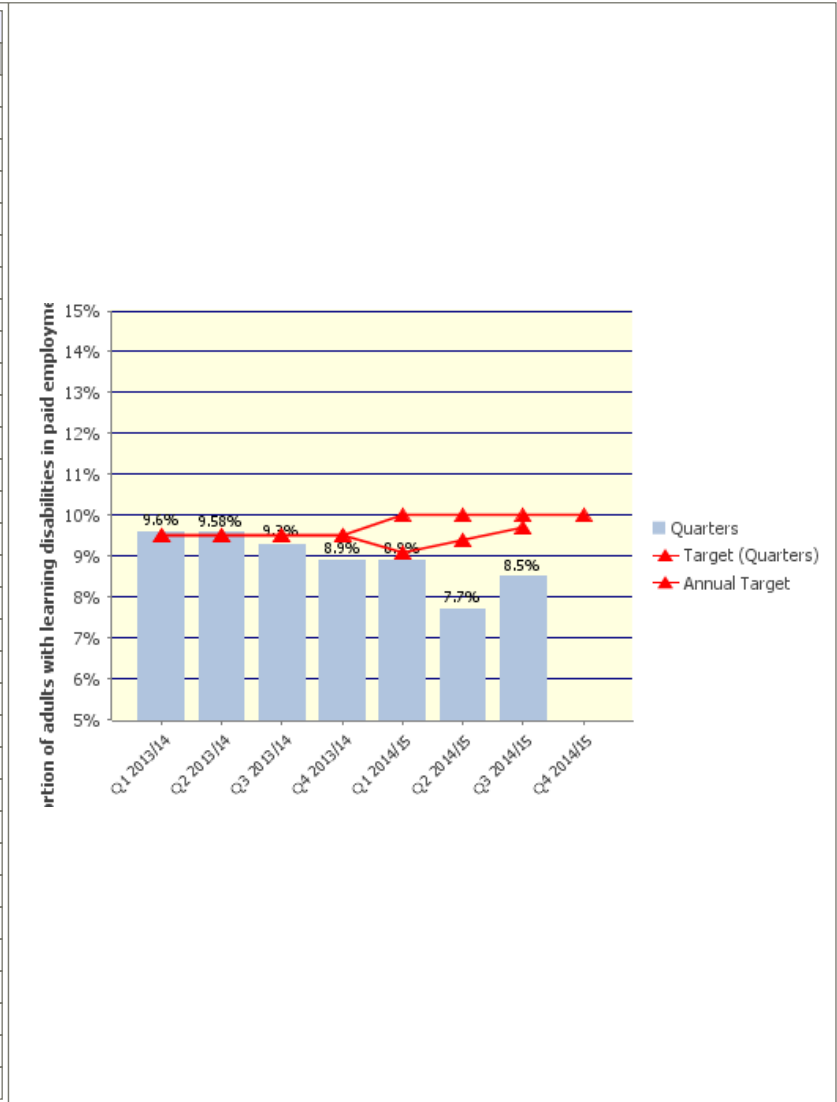
The Quarter 1 figure was 93%, the Quarter 2 figure was 84.3% and Quarter 3 figure is 84.4%. The performance has remained in line with last quarter. This indicator reports the people who started reablement between July 2014 and Sept 2014, 293 people started reablement in this period. During the three month period to the end of December 2014, 247 people were still at home, a success rate of 84.3%.

For all of those starting reablement from April 2014 to September 2014 the success rate, which is "at home" 91 days later is 84.4% A detailed review is underway to improve performance against the target.

CP 4.11	<b>Proportion of adults with learning disabilities in paid employment [Quarterly Snapshot]</b>		
<b>Expected Outcome</b>		<b>Format</b>	Aim to Maximise
<b>Managed By</b>	<b>Martin Wintle</b>		
<b>Year Introduced</b>			




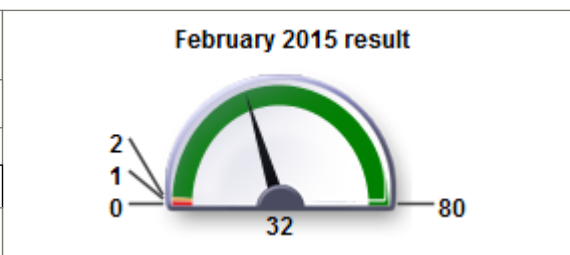
Date Range 1		
	Value	Target
April 2013		
May 2013		
June 2013		9.5%
Q1 2013/14	9.6%	9.5%
July 2013		9.5%
August 2013		9.5%
September 2013		9.5%
Q2 2013/14	9.58%	9.5%
October 2013		9.5%
November 2013		9.5%
December 2013		9.5%
Q3 2013/14	9.3%	9.5%
January 2014		
February 2014		
March 2014	8.9%	10%
Q4 2013/14	8.9%	9.5%
April 2014		
May 2014	N/A	
June 2014	8.9%	9.1%
Q1 2014/15	8.9%	9.1%
July 2014	N/A	9.1%
August 2014	N/A	
September 2014	7.7%	9.1%
Q2 2014/15	7.7%	9.4%
October 2014	N/A	
November 2014	N/A	
December 2014	8.5%	9.7%
Q3 2014/15	8.5%	9.7%
January 2015	N/A	9.7%
February 2015	N/A	9.7%
March 2015		
Q4 2014/15		



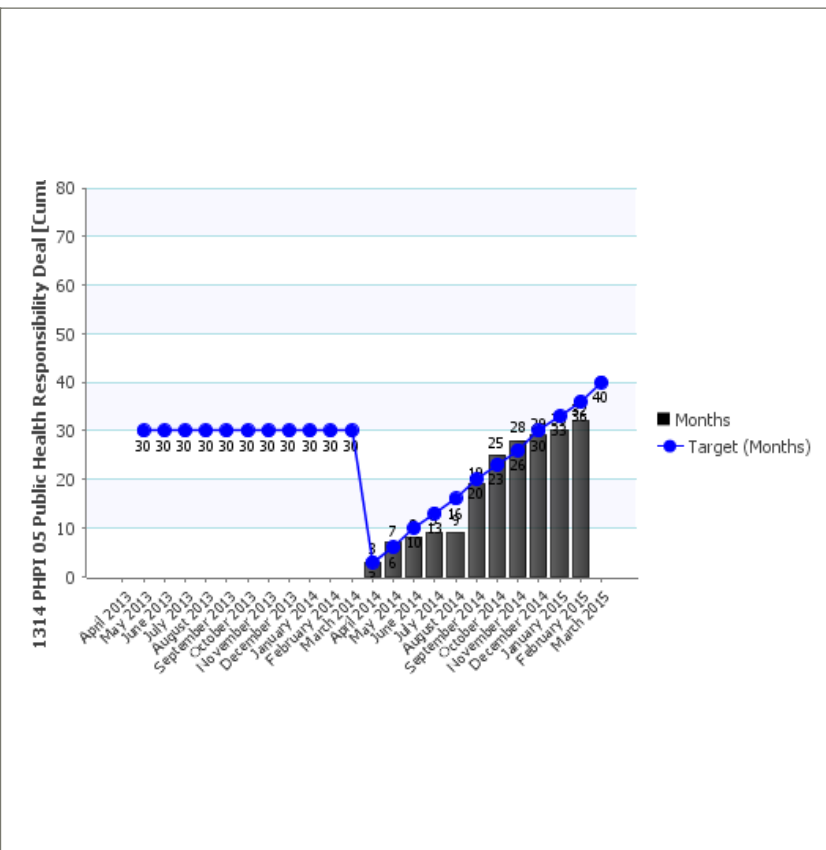
The Quarter 1 figure was 8.9%, Quarter 2 figure was 7.7% and Quarter 3 figure is 8.5%. Performance has declined, part of this is down to a review of data quality, some clients work placements have ended and the current economic situation. We have 43 LD service users recorded as being in paid employment from 505 service users. We are however still above the regional average of 7.2% and national average of 6.7%. Paperwork has gone to DMT, measures are in place to achieve 10% by 31/03/2015, or soon after.

**Priority** Priority 6 - Reduce inequalities and increase the life chances of people living in Southend  
**Expected Outcome:** Some slippage against target 3


CP 6.2	<b>Public Health Responsibility Deal [Cumulative]</b>		
<b>Expected Outcome</b>		<b>Format</b>	Aim to Maximise
<b>Managed By</b>	<b>James Williams</b>		
<b>Year Introduced</b>			

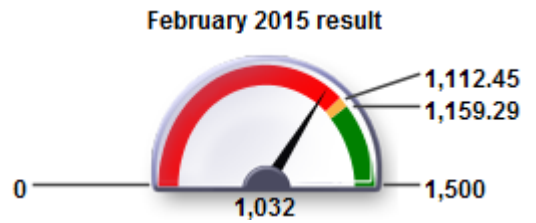


Date Range 1		
	Value	Target
April 2013		
May 2013		30
June 2013		30
July 2013		30
August 2013		30
September 2013		30
October 2013		30
November 2013		30
December 2013		30
January 2014		30
February 2014		30
March 2014		30
April 2014	3	3
May 2014	7	6
June 2014	8	10
July 2014	9	13
August 2014	9	16
September 2014	19	20
October 2014	25	23
November 2014	28	26
December 2014	29	30
January 2015	30	33
February 2015	32	36
March 2015		40

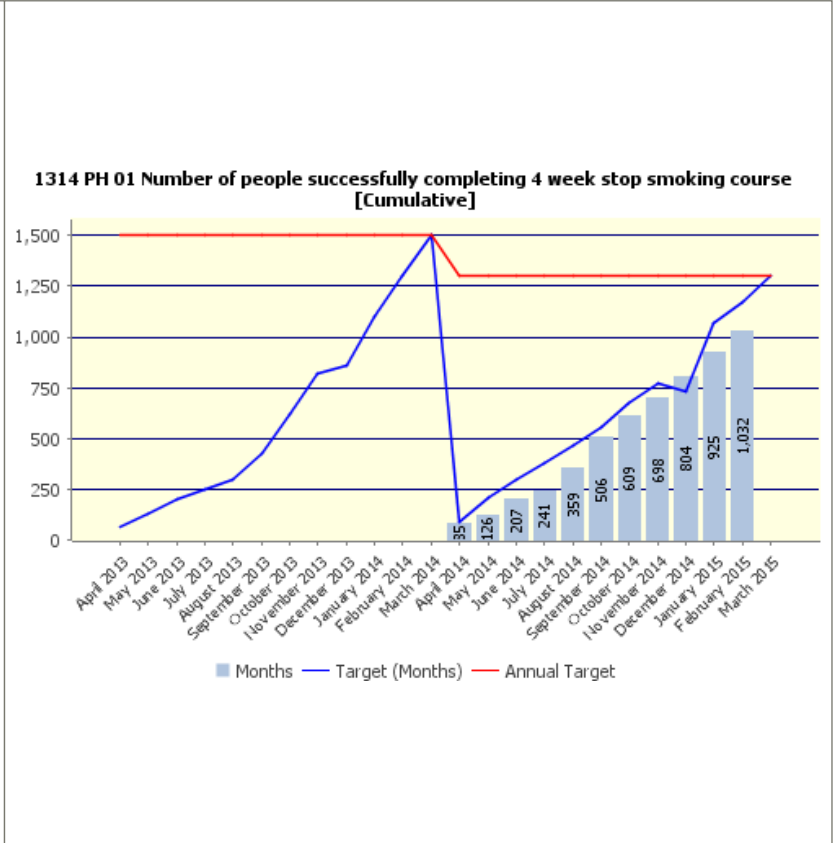


Throughout March there is intensive work going on around the Making Every Contact Count pledge. This will assist in hitting the annual target.

CP 6.3	<b>Number of people successfully completing 4 week stop smoking course [Cumulative]</b>		
<b>Expected Outcome</b>		<b>Format</b>	Aim to Maximise
<b>Managed By</b>	Liesel Park		
<b>Year Introduced</b>			




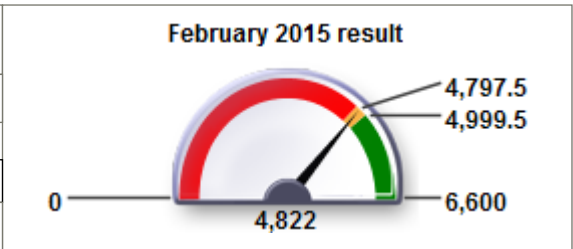
Date Range 1		
	Value	Target
April 2013		70
May 2013		135
June 2013		200
July 2013		252
August 2013		297
September 2013		427
October 2013		617
November 2013		822
December 2013		862
January 2014		1,100
February 2014		1,300
March 2014		1,500
April 2014	85	89
May 2014	126	208
June 2014	207	297
July 2014	241	383
August 2014	359	464
September 2014	506	558
October 2014	609	672
November 2014	698	769
December 2014	804	729
January 2015	925	1,068
February 2015	1,032	1,171
March 2015		1,300



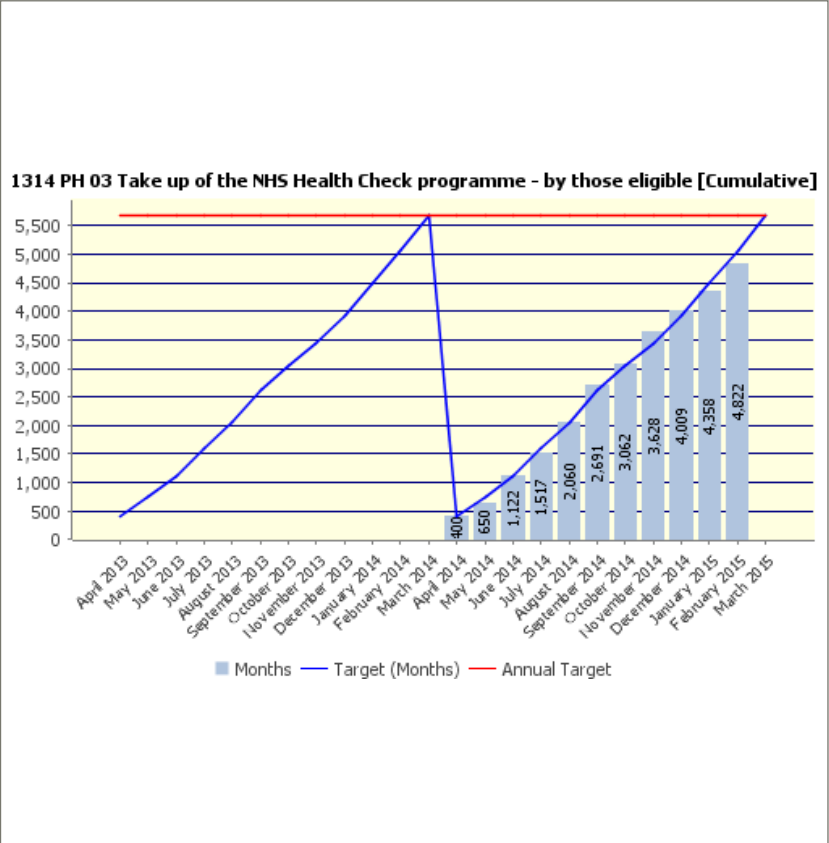
Extensive face to face to face activity with the public and the targeted advertising is continuing. Further activities are planned for National Stop Smoking day at the Civic Centre the 11th March.



CP 6.4	<b>Take up of the NHS Health Check programme - by those eligible [Cumulative]</b>		
<b>Expected Outcome</b>		<b>Format</b>	Aim to Maximise
<b>Managed By</b>	<b>Margaret Gray</b>		
<b>Year Introduced</b>			




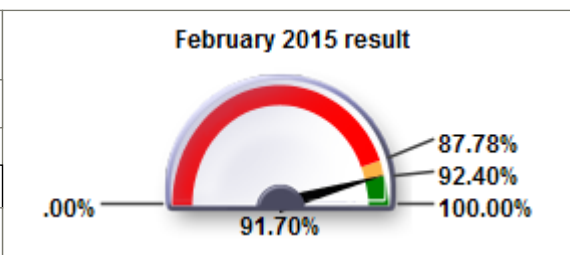
Date Range 1		
	Value	Target
April 2013		406
May 2013		763
June 2013		1,120
July 2013		1,592
August 2013		2,064
September 2013		2,632
October 2013		3,038
November 2013		3,443
December 2013		3,914
January 2014		4,482
February 2014		5,050
March 2014		5,673
April 2014	400	406
May 2014	650	763
June 2014	1,122	1,120
July 2014	1,517	1,592
August 2014	2,060	2,064
September 2014	2,691	2,632
October 2014	3,062	3,038
November 2014	3,628	3,443
December 2014	4,009	3,914
January 2015	4,358	4,482
February 2015	4,822	5,050
March 2015		5,673



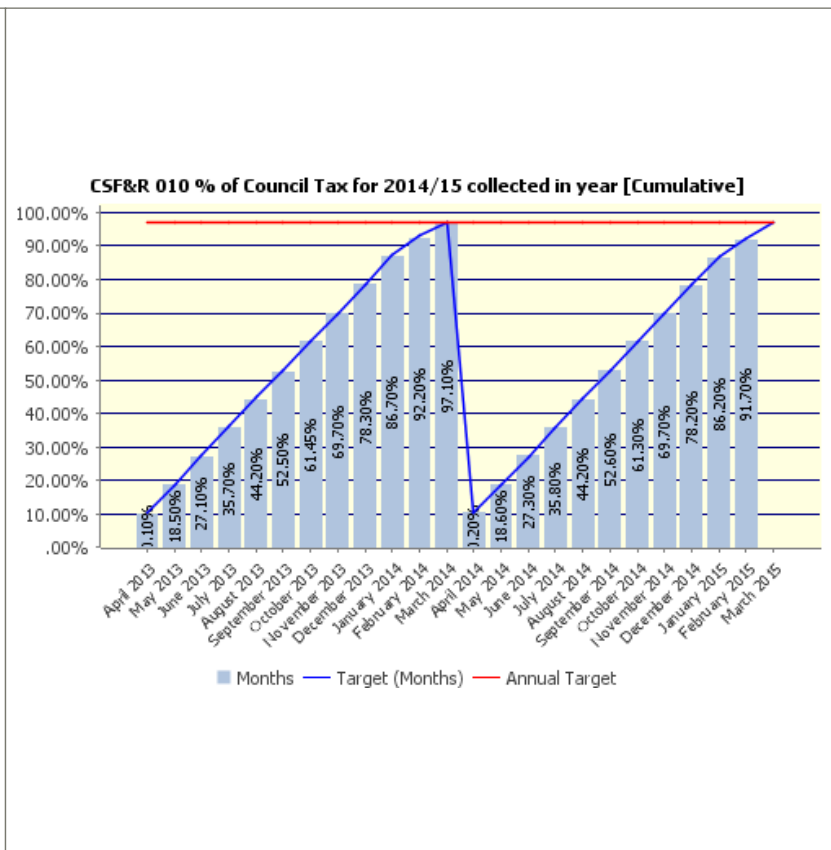
Further targeted work is planned to increase uptake of NHS Health Checks. The Health Check Bus outreach programme will be delivered in a number of venues in the Borough during March. Eligible staff in the Council will also be able to access an NHS Health Check at work.

**Priority** Priority 7 - Encourage the education, economy and prosperity of Southend and its residents  
**Expected Outcome:** At risk of missing target 2 Some slippage against target 1


CP 7.1	<b>% of Council Tax for 2014/15 collected in year [Cumulative]</b>		
<b>Expected Outcome</b>		<b>Format</b>	Aim to Maximise
<b>Managed By</b>	Joe Chesterton		
<b>Year Introduced</b>	2000		

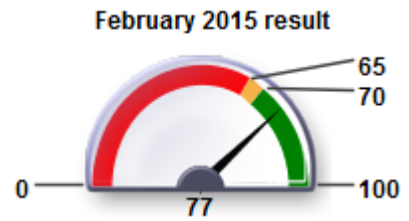


Date Range 1		
	Value	Target
April 2013	10.10%	10.20%
May 2013	18.50%	18.80%
June 2013	27.10%	27.40%
July 2013	35.70%	36.30%
August 2013	44.20%	45.00%
September 2013	52.50%	52.80%
October 2013	61.45%	61.40%
November 2013	69.70%	70.00%
December 2013	78.30%	78.60%
January 2014	86.70%	87.20%
February 2014	92.20%	92.90%
March 2014	97.10%	97.00%
April 2014	10.20%	10.20%
May 2014	18.60%	18.50%
June 2014	27.30%	27.20%
July 2014	35.80%	35.80%
August 2014	44.20%	44.40%
September 2014	52.60%	52.60%
October 2014	61.30%	61.40%
November 2014	69.70%	69.80%
December 2014	78.20%	78.40%
January 2015	86.20%	86.80%
February 2015	91.70%	92.40%
March 2015		97.00%

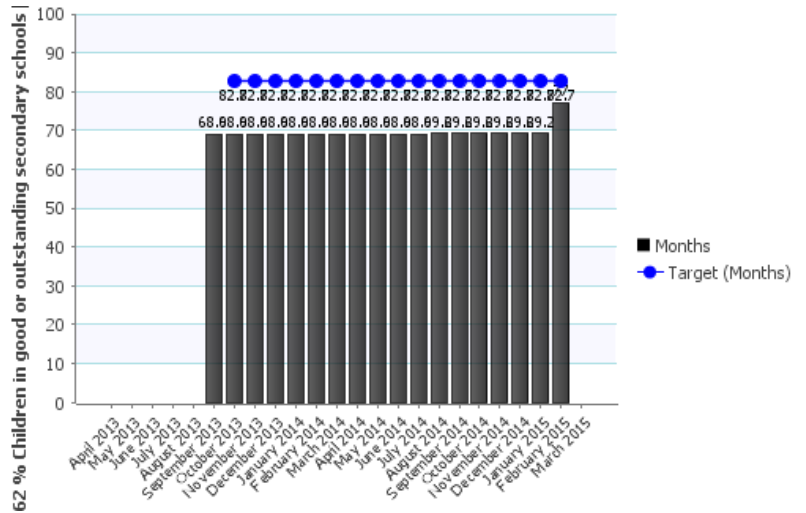


The collection rate is behind target more than expected at this time of the year and achieving the year-end target of 97% is now at risk. Work is continually being undertaken to identify key areas that will bring final figures as close to target as possible. The latest position in early March is that the collection rate is at 95.4% and with the normal monthly Direct Debits later in the month this should bring the collection rate to 96.7%


CP 7.4	<b>% Children in good or outstanding secondary schools [Monthly Snapshot]</b>		
<b>Expected Outcome</b>		<b>Format</b>	Aim to Maximise
<b>Managed By</b>	Jane Theadom		
<b>Year Introduced</b>			

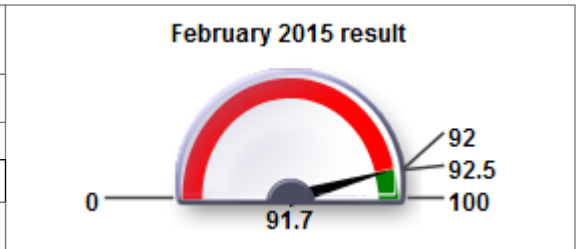


Date Range 1		
	Value	Target
April 2013		
May 2013		
June 2013		
July 2013		
August 2013		
September 2013	68.9	
October 2013	68.9	82.7
November 2013	68.9	82.7
December 2013	68.9	82.7
January 2014	68.9	82.7
February 2014	68.9	82.7
March 2014	68.9	82.7
April 2014	68.9	82.7
May 2014	68.9	82.7
June 2014	68.9	82.7
July 2014	68.9	82.7
August 2014	69.2	82.7
September 2014	69.2	82.7
October 2014	69.2	82.7
November 2014	69.2	82.7
December 2014	69.2	82.7
January 2015	69.2	82.7
February 2015	77	82.7
March 2015		

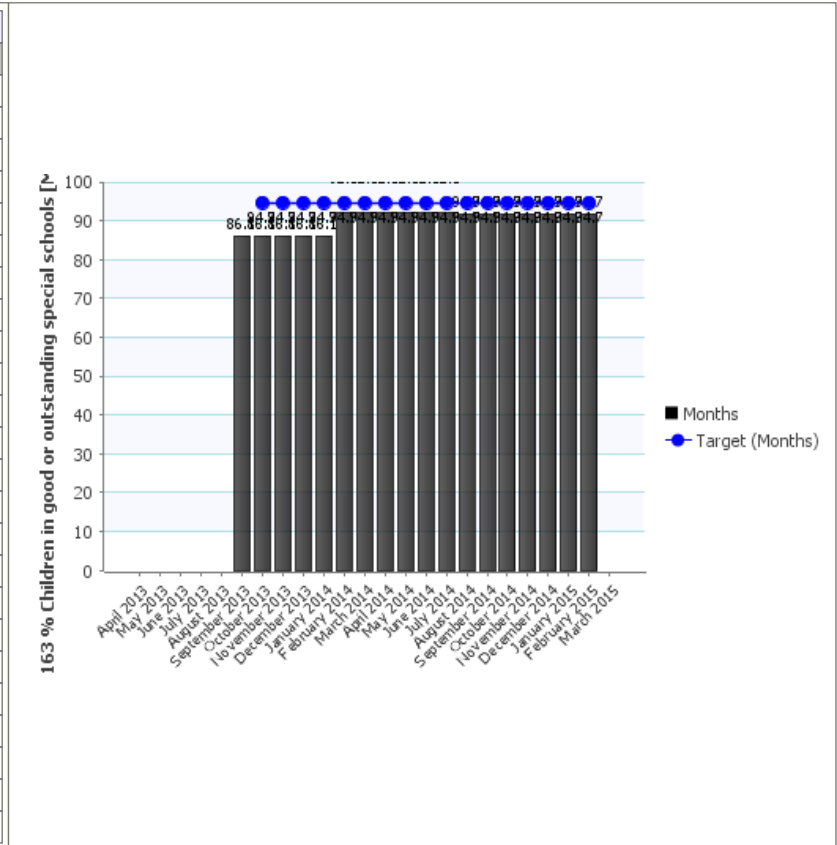


St Thomas More had a full inspection carried out during February, the result of which has now been published. This results in our performance increasing by 7.8% to 77%.

CP 7.5	% Children in good or outstanding special schools [Monthly Snapshot]		
Expected Outcome		Format	Aim to Maximise
Managed By	Jane Theadom		
Year Introduced			



Date Range 1		
	Value	Target
April 2013		
May 2013		
June 2013		
July 2013		
August 2013		
September 2013	86.1	
October 2013	86.1	94.7
November 2013	86.1	94.7
December 2013	86.1	94.7
January 2014	86.1	94.7
February 2014	92.1	94.7
March 2014	92.1	94.7
April 2014	92.1	94.7
May 2014	92.1	94.7
June 2014	92.1	94.7
July 2014	92.1	94.7
August 2014	91.7	94.7
September 2014	91.7	94.7
October 2014	91.7	94.7
November 2014	91.7	94.7
December 2014	91.7	94.7
January 2015	91.7	94.7
February 2015	91.7	94.7
March 2015		



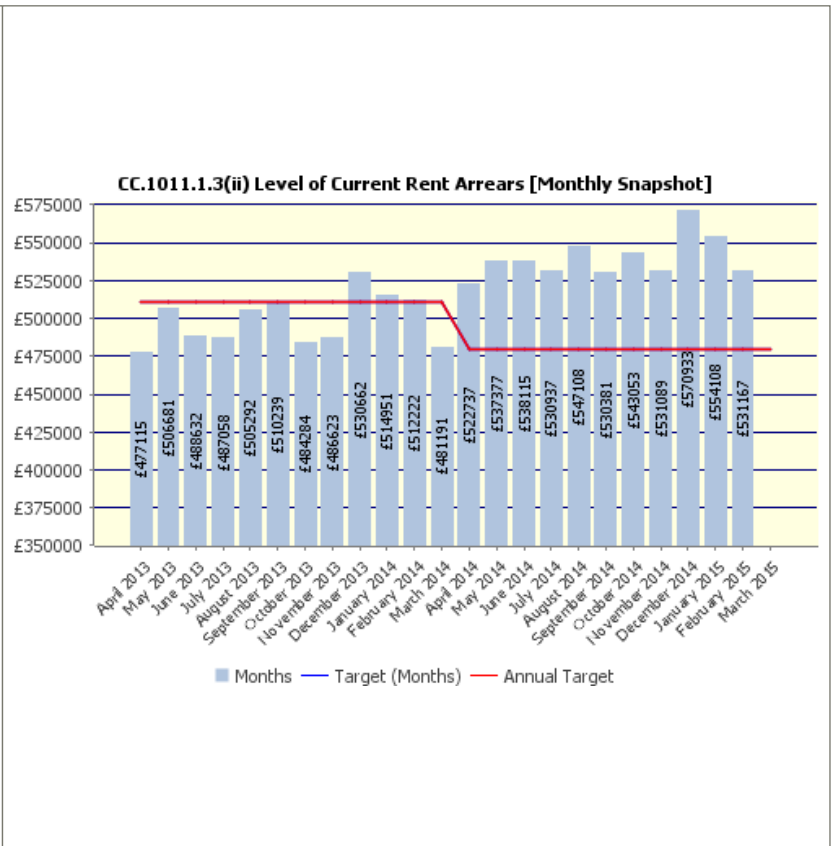
There were no new inspections in February. This results in our performance remaining the same as January.

**Priority** Priority 8 - Enable well-planned quality housing and developments that meet the needs of Southend's residents and businesses

Expected Outcome: At risk of missing target 1

CP 8.1	<b>Level of Current Rent Arrears [Monthly Snapshot]</b>			<p><b>February 2015 result</b></p>
<b>Expected Outcome</b>		<b>Format</b>	Aim to Minimise	
<b>Managed By</b>	<b>Jacqui Lansley</b>			
<b>Year Introduced</b>	<b>2007</b>			


Date Range 1		
	Value	Target
April 2013	£477115	£511234
May 2013	£506681	£511000
June 2013	£488632	£511000
July 2013	£487058	£511000
August 2013	£505292	£511000
September 2013	£510239	£511000
October 2013	£484284	£511000
November 2013	£486623	£511000
December 2013	£530662	£511000
January 2014	£514951	£511000
February 2014	£512222	£511000
March 2014	£481191	£511000
April 2014	£522737	£480000
May 2014	£537377	£480000
June 2014	£538115	£480000
July 2014	£530937	£480000
August 2014	£547108	£480000
September 2014	£530381	£480000
October 2014	£543053	£480000
November 2014	£531089	£480000
December 2014	£570933	£480000
January 2015	£554108	£480000
February 2015	£531167	£480000
March 2015		£480000

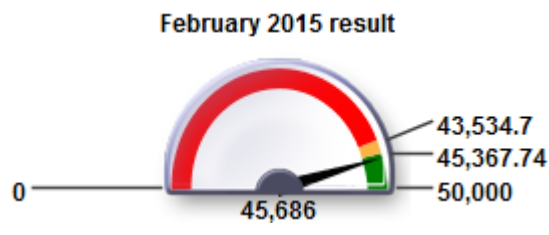


February has shown another positive reduction of circa £23k. On a positive note the number of arrears cases has also reduced from 1748 to 1700 being the lowest this year.

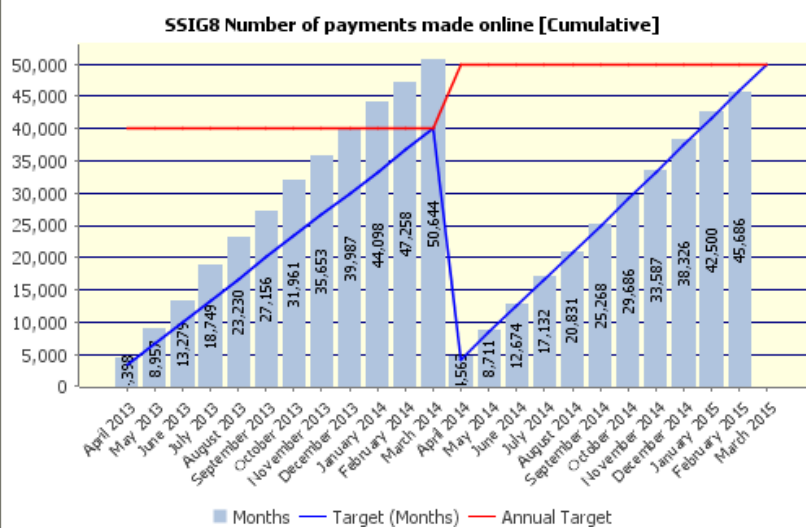
**Priority** Priority 9 - Deliver cost effective, targeted, services that meet the identified needs of our community

Expected Outcome: Some slippage against target 1

CP 10.2	<b>Number of payments made online [Cumulative]</b>		
<b>Expected Outcome</b>		<b>Format</b>	Aim to Maximise
<b>Managed By</b>	Joanna Ruffle		
<b>Year Introduced</b>	2009		



Date Range 1		
	Value	Target
April 2013	4,398	3,334
May 2013	8,957	6,668
June 2013	13,279	10,002
July 2013	18,749	13,336
August 2013	23,230	16,670
September 2013	27,156	20,004
October 2013	31,961	23,338
November 2013	35,653	26,672
December 2013	39,987	30,006
January 2014	44,098	33,340
February 2014	47,258	36,674
March 2014	50,644	40,000
April 2014	4,563	4,166
May 2014	8,711	8,333
June 2014	12,674	12,498
July 2014	17,132	16,664
August 2014	20,831	20,830
September 2014	25,268	24,996
October 2014	29,686	29,162
November 2014	33,587	33,328
December 2014	38,326	37,494
January 2015	42,500	41,660
February 2015	45,686	45,826
March 2015		50,000



Seasonal drop in line with February 2014.



# **Revenue Budget Monitoring 2014/15**

**Period 11**

**as at 28 February 2015  
Portfolio Summary**

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## 1. Commentary

This report outlines the budget monitoring position for the General Fund and Housing Revenue Account for 2014/15, based on the views of the Directors and their Management Teams, in light of expenditure and income to 28 February 2015.

The starting point for the budget monitoring is the original budget as agreed by Council in February 2014. Therefore, the full cost budget is being monitored, including fully allocated Management, Administrative and Technical Services (MATS) and capital financing costs. As at the end of January, all corporate savings have been allocated to service departments.

## 2. Overall Budget Performance – General Fund

No variation to the overall Council budget is being forecast. Within this position there is a projected underspend of £495,000 in Council portfolio spending. This position reflects the budget pressures some services are reporting, offset by some significant one-off underspends as shown in the detail in section 3 on service variances. Without these one-off underspends, pressures would still exist in the Council base budget. The portfolio position is then offset by an equivalent sum in non-service areas.

**General Fund Portfolio Forecast Comparison 2014/15  
at 28 February 2015 - Period 11**

Portfolio	Latest Budget 2014/15 £000	Projected Outturn 2014/15 £000	February Forecast Variance £000	January Forecast Variance £000
Adult Social Care, Health & Housing	48,711	48,667	(44)	102
Children & Learning	37,218	37,411	193	195
Leader	10,234	9,733	(501)	(472)
Enterprise, Tourism & Economic Development	18,698	18,604	(94)	(124)
Community Development	3,333	3,752	419	414
Public Protection, Waste & Transport	26,390	26,137	(253)	(353)
Regulatory Services	2,553	2,338	(215)	(165)
Total Portfolio	147,137	146,642	(495)	(403)
Non-Service Areas	(13,756)	(13,261)	495	403
<b>Net Expenditure / (Income)</b>	<b>133,381</b>	<b>133,381</b>	<b>0</b>	<b>0</b>

Where Portfolios are forecasting an overspend by the end of the year, the relevant Director has been advised that appropriate action plans must be in place to address any projected overspend position so that a balanced budget is produced by the year end.

### 3. Service Variances (£495,000 forecast underspend)

The key variances are as shown in the following table:-

<b>Portfolio</b>	<b>Unfavourable £(000)</b>	<b>Favourable £(000)</b>	<b>Net £(000)</b>
<b><u>Adult Social Care Health &amp; Housing</u></b>			
Additional income from Court of protection on Adult Business Support and underspend in Customer Services Team		(117)	
Underspend on workforce strategy training budget		(65)	
People with a Learning Disability - Lower than estimated homecare and residential care placements		(407)	
People with Mental Health Needs - Higher than estimated residential care placements, direct payment packages and supported living	1,035		
Physical and Sensory Impairment - Higher than estimated residential care placements.	214		
Older People - Reduced residential care packages partly offset by higher than estimated homecare and direct payment packages		(634)	
Service Strategy & Regulation - Renegotiated Healthwatch contract		(24)	
Underspend on staffing in the Private Sector Housing team.		(55)	
Minor variances	9		
	<b>1,258</b>	<b>(1,302)</b>	<b>(44)</b>
<b><u>Children &amp; Learning</u></b>			
Legal charges for children in care - high case load	90		
Children's Placements - forecast of current cohort	503		
Children's Placements -high cost children with disabilities	170		
Agency spend on qualified social workers	280		
School Support - Education Transport retendering and renegotiation and staffing underspends within Integrated Locality Service one-off saving		(190)	
Internal Fostering underspend and in year savings on adoption services		(350)	
One off Savings on Allan Cole and Marigold House service consolidation		(200)	
Agency spend on Independent Reviewing Officers	55		
In-year vacancies in Early Years and Integrated Locality Services		(10)	
In year savings on provision of CAMHS.		(50)	
In-year vacancies in Youth Offending Services and Youth Justice Board		(95)	
Minor variances		(10)	
	<b>1,098</b>	<b>(905)</b>	<b>193</b>
<b><u>Leader</u></b>			
Lower Accounts Payable income - Schools using own Bank Accounts	40		
One-off underspend on Staffing in Financial Management due to vacancies		(75)	
Asset Management underspend on professional fees and staffing		(10)	
Overspend on Buildings Management Premises Costs	115		
Additional one-off rental income from Properties and Land		(200)	
One-off Treasury Management underspends (VAT Advisor and Fund Manager)		(26)	

<b>Leader (continued)</b>	<b>Unfavourable £(000)</b>	<b>Favourable £(000)</b>	<b>Net £(000)</b>
Additional Court Costs raised for Council Tax offset by lower NNDR Court Costs		(120)	
Underspend on Democratic Support		(20)	
Underspend on Mayoral and Members travel and hospitality		(27)	
Overspend due to cover for Long Term Sickness	15		
Additional Costs of HR Restructure offset by underpends in POD restructure	2		
Agency costs in Policy team	20		
Vacancies in ICT Team resulting in one-off underspend		(200)	
Reduced Internet Charges		(50)	
Additional income including one-off credit from ECC to Legal Services		(50)	
Reduction in Property and Regeneration contract income	75		
Minor variances	10		
	<b>277</b>	<b>(778)</b>	<b>(501)</b>
<b><u>Enterprise, Tourism &amp; Economic Development</u></b>			
Amenity Services Organisation Transport costs	70		
One-off staffing secondment underspend		(30)	
Energy feasibility studies	21		
One-off leisure contract saving		(125)	
One-off theatres contract saving		(175)	
Library business rates	100		
Branch library staffing	30		
Grants allocated out to events	15		
	<b>236</b>	<b>(330)</b>	<b>(94)</b>
<b><u>Community Development</u></b>			
CCTV restructure	100		
Community Safety contractors		(76)	
Underspend on Staffing in Customer Services		(60)	
Overspend on Dial-a-Ride Staffing		10	
Overtime and Agency Staff in the Benefits team	90		
Lower than expected income in Registrations Team	10		
DAAT team underspend		(5)	
Housing Benefit Payments	350		
	<b>550</b>	<b>(131)</b>	<b>419</b>
<b><u>Public Protection, Waste &amp; Transport</u></b>			
Decriminalised parking income	200		
Rechargeable works income	100		
Structural maintenance contractors	200		
Street Lighting maintenance		(50)	
One-off streetworks permit income		(300)	
Toilet maintenance	17		
Traffic Signals contractors		(25)	
Road Safety staffing		(100)	
One-off Bike Friendly Cities match funding	50		
One-off gainshare shortfall		(395)	
Waste Management restructure	50		
	<b>617</b>	<b>(870)</b>	<b>(253)</b>
<b><u>Regulatory Services</u></b>			
Development Control income		(200)	
Building Control income		(25)	
Development Control vacancies		(25)	
Animal Warden contractors	32		
Minor variances	3		
	<b>35</b>	<b>(250)</b>	<b>(215)</b>
<b>Total</b>	<b>4,071</b>	<b>(4,566)</b>	<b>(495)</b>

#### **4. Non Service Variances (+£495,000 forecast position)**

##### Financing Costs (£933k)

Interest on borrowings is forecast to be underspent against budget at the year end as, during 2013/14 and 2014/15, borrowing has been delayed and temporary cashflow funds were/are being used instead as this is currently the most economically advantageous financial approach for the Council.

##### Levies and Precepts (£4k)

The annual levy from the Coroners Court is less than advised by the organisation when setting the budget.

##### Appropriation to Reserves £1,432k

There is forecast to be a further appropriation to reserves at the year-end.

#### **5. Appropriations to / from Earmarked Reserves**

Net appropriations to Earmarked Reserves totalling £11,372,000 were agreed by Council when setting the 2014/15 budget in February 2014. The current outturn position of £9,597,000 also allows for:-

##### Appropriations from Reserves

-Grants brought forward:

- £411,000 from the General Reserve for Troubled Families
- £255,000 from the General Reserve relating to the Adoption Improvement Grant
- £224,000 from the General Reserve relating to the Social Work Training Grant
- £59,000 from the General Reserve for the SEN Reform Grant
- £1,096,000 from the Public Health Reserve
- £92,000 from the General Reserve for People (adults)
- £68,000 from the General Reserve for Place (LSTF)

-Other appropriations from Reserves:

- £600,000 from the Business Transformation Reserve to enable the progression of various projects
- £200,000 from the Housing Benefit Reserve
- £19,000 from the Agresso Reserve
- £433,000 from the Capital Reserve

Subtotal £3,457,000

##### Appropriations to Reserves

- £35,000 to the Supporting People Reserve
- £3,497,000 to the Business Transformation Reserve
- £1,200,000 to the Public Health Reserve
- £500,000 to the General Reserve for People (adults)

Subtotal £5,232,000

Due to the technical treatment of grants in the accounts, the full value of the grant is shown in the year which it relates to, and any carry forwards (where permissible) are carried into the following year via an earmarked reserve.

## 6. Revenue Contributions to Capital Outlay (RCCO)

The original budget for 2014/15 included planned revenue contributions for capital investments, via the use of Earmarked Reserves, of £656,000. This has been increased to £1,108,000 with the additional £452,000 to support:

Agresso System  
Cash Receipting System  
A127 Pinch Point  
Belfairs Golf Course  
City Beach  
Beecroft Relocation  
Street Lighting Renewal

## 7. Performance against Budget savings targets for 2014/15

As part of setting the Council budget for 2014/15, a schedule of Departmental and Corporate savings was approved totalling £7.319 million. These are required to achieve a balanced budget.

A monthly exercise is in place to monitor the progress of the delivery of these savings.

The latest position is that the majority of savings are now being fully realised or are on track for full delivery by the year end. Where savings are not being achieved then the relevant Directors are identifying alternative measures to achieve full savings as required.

A detailed breakdown, by RAG status, of the Departmental and Category Management savings is shown below:

	Red £000	Amber £000	Green £000	Original Savings Total £000	Projected Outturn £000	Forecast Variance £000
<b>Department</b>						
People	250	520	3,698	4,468	4,129	(339)
Corporate Services	0	0	905	905	905	0
Place	0	235	716	951	951	0
Corporate	0	0	95	95	95	0
Department Sub-Total	250	755	5,414	6,419	6,080	(339)
<b>Category Management</b>						
ICT	0	0	150	150	150	0
Highways	200	0	0	200	0	(200)
Transport	0	0	300	300	300	0
Social Care	0	0	250	250	250	0
Category Management Sub-Total	200	0	700	900	700	(200)
<b>Total</b>	<b>450</b>	<b>755</b>	<b>6,114</b>	<b>7,319</b>	<b>6,780</b>	<b>(539)</b>

Although the current forecast is showing a shortfall of £539,000 against the required savings total of £7.319 million, it is currently expected that the total savings will be delivered in full as part of each Department's overall budget total by the end of the financial year either by finding alternative savings or ensuring amber and red savings are delivered in full.

## **8. Overall Budget Performance – Housing Revenue Account (HRA)**

The HRA budget was approved by Council on 27<sup>th</sup> February 2014 and anticipated that £3,151,000 would be appropriated to earmarked reserves in 2014/15.

The closing HRA revenue balance as at 31<sup>st</sup> March 2014 was £3,502,000.

The current forecast is projecting a £250,000 underspend because of higher than expected rental and service charges income and a lower number of void properties than estimated in the budget. It is proposed that this be transferred to the HRA Capital Investment Reserve, therefore leaving the main revenue reserve unchanged.

**General Fund Forecast 2014/15**  
**at 28 February 2015 - Period 11**  
**Portfolio Holder Summary**

<b>Portfolio</b>	<b>Gross Expend £000</b>	<b>Gross Income £000</b>	<b>Original Budget £000</b>	<b>Virement £000</b>	<b>Latest Budget £000</b>	<b>Expected Outturn £000</b>	<b>Forecast Variance £000</b>	<b>Budget to Date £000</b>	<b>Spend to Date £000</b>	<b>To Date Variance £000</b>
Adult Social Care, Health & Housing	72,187	(24,383)	47,804	907	48,711	48,667	(44)	44,898	44,824	(74)
Children & Learning	144,297	(111,028)	33,269	3,949	37,218	37,411	193	31,967	32,205	238
Leader	27,396	(21,184)	6,212	4,022	10,234	9,733	(501)	7,169	5,680	(1,489)
Enterprise, Tourism & Economic										
Development	18,398	(5,674)	12,724	5,974	18,698	18,604	(94)	16,117	15,985	(132)
Community Development	116,668	(113,577)	3,091	242	3,333	3,752	419	3,738	2,416	(1,322)
Public Protection, Waste & Transport	37,059	(13,377)	23,682	2,708	26,390	26,137	(253)	22,160	21,334	(826)
Regulatory Services	5,021	(2,600)	2,421	132	2,553	2,338	(215)	2,286	2,019	(267)
<b>Portfolio Net Expenditure</b>	<b>421,026</b>	<b>(291,823)</b>	<b>129,203</b>	<b>17,934</b>	<b>147,137</b>	<b>146,642</b>	<b>(495)</b>	<b>128,335</b>	<b>124,463</b>	<b>(3,872)</b>
Reversal of Depreciation	(21,488)	9,272	(12,216)	(15,699)	(27,915)	(27,915)	0	(18,347)	(18,121)	226
Levies	516	0	516	0	516	512	(4)	431	432	1
Financing Costs	20,179	(3,974)	16,205	0	16,205	15,272	(933)	11,905	11,483	(422)
Contingency	5,525	0	5,525	(3,265)	2,260	2,260	0	(726)	0	726
Pensions Upfront Funding	9,564	0	9,564	0	9,564	9,564	0	9,564	9,564	0
Miscellaneous Income	0	0	0	0	0	0	0	0	640	640
<b>Sub Total</b>	<b>14,296</b>	<b>5,298</b>	<b>19,594</b>	<b>(18,964)</b>	<b>630</b>	<b>(307)</b>	<b>(937)</b>	<b>2,827</b>	<b>3,998</b>	<b>1,171</b>
<b>Net Operating Expenditure</b>	<b>435,322</b>	<b>(286,525)</b>	<b>148,797</b>	<b>(1,030)</b>	<b>147,767</b>	<b>146,335</b>	<b>(1,432)</b>	<b>131,162</b>	<b>128,461</b>	<b>(2,701)</b>
General Grants	0	(4,465)	(4,465)	0	(4,465)	(4,465)	0	(3,712)	(3,776)	(64)
Corporate Savings	(235)	0	(235)	235	0	0	0	0	0	0
Revenue Contribution to Capital	656	0	656	452	1,108	1,108	0	0	0	0
Contribution to / (from) Earmarked	(11,372)	0	(11,372)	343	(11,029)	(9,597)	1,432	(12,325)	0	12,325
Contribution to / (from) General	0	0	0	0	0	0	0	0	0	0
<b>Net Expenditure / (Income)</b>	<b>424,371</b>	<b>(290,990)</b>	<b>133,381</b>	<b>0</b>	<b>133,381</b>	<b>133,381</b>	<b>0</b>	<b>115,125</b>	<b>124,685</b>	<b>9,560</b>

<b>Use of General Reserves</b>						
Balance as at 1 April 2014		11,000		11,000	11,000	0
Use in Year		0	0	0	0	0
<b>Balance as at 31 March 2015</b>		<b>11,000</b>	<b>0</b>	<b>11,000</b>	<b>11,000</b>	<b>0</b>

**General Fund Forecast 2014/15  
at 28 February 2015 - Period 11  
Adult Social Care, Health & Housing  
Portfolio Holder - Cllr D Norman**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Adult Support Services and Management	492	(497)	(5)	(6)	(11)	(1)	10	(10)	49	59
b Housing Needs & Homelessness	1,868	(682)	1,186	55	1,241	1,241	0	1,047	1,020	(27)
c Commissioning Team	1,445	(1,716)	(271)	650	379	262	(117)	358	373	15
d Strategy & Development	2,012	(2,409)	(397)	14	(383)	(448)	(65)	(353)	(459)	(106)
e People with a Learning Disability	16,920	(1,490)	15,430	(287)	15,143	14,736	(407)	13,916	13,352	(564)
f People with Mental Health Needs	2,996	(162)	2,834	402	3,236	4,271	1,035	2,936	4,004	1,068
g Older People	32,093	(12,378)	19,715	(99)	19,616	18,982	(634)	17,110	16,072	(1,038)
h Other Community Services	1,483	(1,292)	191	154	345	344	(1)	1,632	1,910	278
i Private Sector Housing	3,704	(3,162)	542	80	622	567	(55)	572	506	(66)
j People with a Physical or Sensory Impairment	4,506	(488)	4,018	25	4,043	4,257	214	3,608	3,945	337
k Supporting People	4,240	0	4,240	(160)	4,080	4,080	0	3,739	3,749	10
l Service Strategy & Regulation	428	(107)	321	4	325	301	(24)	307	267	(40)
m Queensway Regeneration Project	0	0	0	75	75	75	0	36	36	0
<b>Total Net Budget for Portfolio</b>	<b>72,187</b>	<b>(24,383)</b>	<b>47,804</b>	<b>907</b>	<b>48,711</b>	<b>48,667</b>	<b>(44)</b>	<b>44,898</b>	<b>44,824</b>	<b>(74)</b>

**Virements**

**£000**

Transfer from earmarked reserves  
Allocation from Contingency  
In year virements

132  
470  
305

**907**



**General Fund Forecast 2014/15  
at 28 February 2015 - Period 11  
Adult Social Care, Health & Housing  
Portfolio Holder - Cllr D Norman**

Forecast Outturn Variance	Year to Date Variance
a.	
b.	
c. Additional income from Court of Protection and predicted underspend in Customer Services Team	Additional income from Court of Protection and predicted underspend in Customer Services Team
d. Underspend on Workforce Strategy training budget	Underspend on Workforce Strategy training budget
e. Mainly because of lower than projected residential care placements and direct payments.	Mainly because of lower than projected residential care placements and direct payments.
f. Mainly as a result of higher than projected residential care placements, direct payments and supported living.	Mainly as a result of higher than projected residential care placements, direct payments and supported living.
g. Reduced residential care placements offset by higher homecare and direct payment packages.	Reduced residential care placements offset by higher homecare and direct payment packages.
h.	
i. Underspend on Staffing in the Private Sector Housing team and additional income recovery.	Underspend on Staffing in the Private Sector Housing team and additional income recovery.
j. Higher than estimated residential care placements.	Higher than estimated residential care placements.
k.	
l. Savings achieved on renegotiated Healthwatch contract.	Savings achieved on renegotiated Healthwatch contract.

**General Fund Forecast 2014/15  
at 28 February 2015 - Period 11  
Children and Learning  
Portfolio Holder - Cllr A P Jones**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Childrens Commissioning	2,378	(1,482)	896	172	1,068	1,068	0	971	1,116	145
b Children with Special Needs	2,678	(502)	2,176	360	2,536	2,786	250	2,280	2,421	141
c Early Years Development and Child Care Partnership	10,974	(9,605)	1,369	287	1,656	1,646	(10)	1,450	1,494	44
d Children Fieldwork Services	4,451	0	4,451	787	5,238	5,518	280	4,811	5,043	232
e Children Fostering and Adoption	7,274	(594)	6,680	778	7,458	6,858	(600)	6,843	6,228	(615)
f Youth Service	1,761	(265)	1,496	697	2,193	2,143	(50)	1,399	1,369	(30)
g Age 14 to 19 Learning and Development	0	0	0	0	0	0	0	0	3	3
h Other Education	558	(519)	39	(35)	4	4	0	67	76	9
i Schools Retained Budgets	0	0	0	0	0	0	0	0	0	0
j Private Voluntary Independent	4,625	(200)	4,425	113	4,538	5,041	503	4,160	4,657	497
k Schools Delegated Budgets	73,957	(73,957)	0	0	0	0	0	0	0	0
l Children Specialist Commissioning	955	(55)	900	268	1,168	1,223	55	1,077	1,108	31
m Children Specialist Projects	290	(169)	121	(1,922)	(1,801)	(1,801)	0	(1,494)	(1,436)	58
n School Support and Preventative Services	31,665	(22,562)	9,103	2,092	11,195	11,005	(190)	8,655	8,415	(240)
o Youth Offending Service	2,731	(1,118)	1,613	352	1,965	1,920	(45)	1,748	1,711	(37)
<b>Total Net Budget for Portfolio</b>	<b>144,297</b>	<b>(111,028)</b>	<b>33,269</b>	<b>3,949</b>	<b>37,218</b>	<b>37,411</b>	<b>193</b>	<b>31,967</b>	<b>32,205</b>	<b>238</b>

**Virements**

**£000**

Transfer from earmarked reserves  
Allocation from Contingency  
In year virements

949  
130  
2,870

**3,949**

**General Fund Forecast 2014/15  
at 28 February 2015 - Period 11  
Children and Learning  
Portfolio Holder - Cllr A P Jones**

Forecast Outturn Variance	Year to Date Variance
a.	
b. Budget is under pressure due to 3 children with disabilities with high levels of need placed in high cost settings. Impact of recruitment costs and legal fees; 2013/14 overspent by +£100K, and the case load remains high.	
c. In-year vacancies within the Early Years Team.	
d. Overspending on staffing budgets due to expenditure on Agency qualified social workers in the First Contact and Care Management Teams.	
e. <ul style="list-style-type: none"> <li>• Forecast underspend on In-house fostering placements, est. £200K which partially offsets and is managed in conjunction with the PVI budget above.</li> <li>• The budgets for Marigold House and Allan Cole are under-spending by approx. £200K ahead of long term savings plan.</li> <li>• Additionally there are underspends on the CAMHS service and Adoption team costs due to service redesign and synergies arising from the adoption grant.</li> </ul>	Underspend on accrued foster payments to date as per the schedules.
f. In-year staffing underspends with Youth Services teams.	
g.	
h.	
i.	
j. Forecast costs for the current cohort of looked after children in PVI placements, plus an assumed projection for 1 extra private fostering placement, plus 1 extra residential placement till year end.	Overspend to date consistent with year-end forecast.
k.	
l. Overspend due to Agency staffing costs. Nationally it is a difficult recruitment market for Independent Reviewing Officers, and maintaining IRO capacity is necessary to meet statutory guidelines.	

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m.

n. Savings made by retendering and negotiating home to school transport contracts.  
Combination of in-year staffing underspends and unassigned staffing budget following team reorganisation.

o. Underspend due to staffing vacancies in the Youth Offending Service Workers and Youth Justice Board Core Teams.

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**General Fund Forecast 2014/15**  
**at 28 February 2015 - Period 11**  
**Leader**  
**Portfolio Holder - Cllr R Woodley**

<b>Service</b>	<b>Gross Expend £000</b>	<b>Gross Income £000</b>	<b>Original Budget £000</b>	<b>Virement £000</b>	<b>Latest Budget £000</b>	<b>Expected Outturn £000</b>	<b>Forecast Variance £000</b>	<b>Budget to Date £000</b>	<b>Spend to Date £000</b>	<b>To Date Variance £000</b>	
a	Accounts Payable	257	(240)	17	(54)	(37)	3	40	(35)	7	42
b	Accounts Receivable	333	(317)	16	(86)	(70)	(70)	0	(65)	(62)	3
c	Accountancy	3,114	(3,116)	(2)	(244)	(246)	(321)	(75)	(223)	(340)	(117)
d	Asset Management	422	(419)	3	6	9	(1)	(10)	8	(13)	(21)
e	Internal Audit & Corporate Fraud	867	(872)	(5)	(54)	(59)	(59)	0	(24)	(62)	(38)
f	Buildings Management	2,733	(2,715)	18	1,547	1,565	1,680	115	(651)	(496)	155
g	Administration & Support	538	(531)	7	(13)	(6)	(6)	0	(4)	(17)	(13)
h	Community Centres and Club 60	90	(1)	89	214	303	303	0	99	83	(16)
i	Corporate and Industrial Estates	761	(960)	(199)	2,734	2,535	2,335	(200)	1,883	1,645	(238)
j	Corporate and Non Distributable Costs	3,458	(168)	3,290	143	3,433	3,407	(26)	3,468	3,001	(467)
k	Corporate Subscriptions	73	0	73	0	73	73	0	70	58	(12)
l	Council Tax Admin	1,329	(462)	867	69	936	786	(150)	858	623	(235)
m	Emergency Planning	123	0	123	(3)	120	120	0	112	101	(11)
n	Democratic Services Support	453	(1)	452	8	460	440	(20)	420	386	(34)
o	Media And Communication	0	0	0	0	0	0	0	0	0	0
p	Member Expenses	741	0	741	1	742	715	(27)	682	647	(35)
q	Department of Corporate Services	945	(836)	109	(60)	49	64	15	52	95	43
r	Elections and Electoral Registration	387	(3)	384	25	409	409	0	386	271	(115)
s	People & Organisational Development	459	(441)	18	29	47	27	(20)	43	(5)	(48)
t	Strategy & Performance	854	(340)	514	(560)	(46)	(26)	20	(57)	(23)	34
u	Programme Office	325	(947)	(622)	634	12	12	0	10	(8)	(18)
v	Human Resources	1,611	(1,644)	(33)	(17)	(50)	(8)	42	(75)	(54)	21
w	Information Comms & Technology	3,974	(3,612)	362	(300)	62	(188)	(250)	79	(316)	(395)
x	Information and Governance	0	0	0	0	0	0	0	0	0	0
y	Insurance	189	(239)	(50)	(3)	(53)	(53)	0	(48)	(47)	1
z	Local Land Charges	260	(312)	(52)	(22)	(74)	(74)	0	(64)	(68)	(4)
aa	Legal Services	1,076	(1,071)	5	(19)	(14)	(64)	(50)	(12)	(100)	(88)
ab	Non Domestic Rates Collection	359	(301)	58	13	71	101	30	65	96	31
ac	Payroll	428	(414)	14	(14)	0	0	0	0	0	0
ad	Corporate Procurement	571	(568)	3	24	27	37	10	25	36	11
ae	Property Management & Maintenance	422	(380)	42	(42)	0	75	75	132	242	110
af	Tickfield Training Centre	244	(274)	(30)	66	36	16	(20)	35	0	(35)
<b>Total Net Budget for Portfolio</b>	<b>27,396</b>	<b>(21,184)</b>	<b>6,212</b>	<b>4,022</b>	<b>10,234</b>	<b>9,733</b>	<b>(501)</b>	<b>7,169</b>	<b>5,680</b>	<b>(1,489)</b>	

**General Fund Forecast 2014/15  
at 28 February 2015 - Period 11  
Leader  
Portfolio Holder - Cllr R Woodley**

<b>Virements</b>	<b>£000</b>
Transfer from earmarked reserves	255
Allocation from Contingency	84
In year virements	3,683
	<b>4,022</b>

<b>Forecast Outturn Variance</b>	<b>Year to Date Variance</b>
a. Accounts payable income has reduced due to fewer schools using this function	Accounts Payable income has reduced due to more schools holding their own bank accounts and no longer using the Council facility
b.	
c. Vacant posts and hours are creating an underspend in staffing costs	Underspend as a result of staffing vacancies
d. Forecast variance due to the underspend on valuation fees in year only and an underspend on employee costs	Vacant hours and valuation fees
e.	An underspend in employee costs is being partially offset by an overspend on contractor costs.
f. Expected overspend on cleaning costs and agency staff	Although overtime, agency staff and tools and equipment costs are Exceeding the budget, a proportion of this will be capitalised as part of the New Ways of Working project. Repairs and maintenance contracts and cleaning costs are overspending against profiled budgets. Income has not been realised – due to the rooms being taken out of service in year during refurbishment works
g.	General underspend across the service including Corporate IT applications and document archive costs
h.	Underspend on rents and insurance for the Community Centres
i. Additional rental from properties and land.	Refuse collection, repairs and maintenance and grounds maintenance for the property portfolio is underspent. Income from rental on land, shops and commercial units is currently exceeding budget
j. Underspends in Treasury Management, Barclays charges, no 2 <sup>nd</sup> fund manager costs, no PWLB borrowing, no short- term borrowing and no in year VAT advice charges are helping to offset HRA debt management and money market fund fees	Underspends on corporate salaries, VAT advisory costs, savings on 2 <sup>nd</sup> fund manager costs and broker fees. Pension backfunding is underspent against the profiled budget

<b>Forecast Outturn Variance</b>	<b>Year to Date Variance</b>
k.	Underspend against profiled budget for Corporate Subscriptions
l. Court costs raised for Council Tax are higher than budget	More court costs relating to Council Tax have been raised than anticipated
m.	Underspend on employee and travel expenses. There is a general underspend across Supplies and Services
n. Anticipated an underspend against employees, transport conferences and Members Scrutiny budgets	General underspend against the profiled budgets for employees, transport and supplies & services
o.	
p. Underspend on car allowances, hospitality and conference expenses	Underspend on National Insurance contributions, car allowances, hospitality and conference expenses for Members
q. Overspend on employees due to cover for long term sickness	Virement due from contingency to cover consultancy services
r.	Grant for IER received at start of year. The expenditure for the new electoral registration is on-going
s. Restructure and efficiency savings in the Development team	Current underspend on Staffing Costs. Higher income in Corporate Training being partially offset by 3 <sup>rd</sup> Party Training costs and Consultancy Fees
t. Backdated agency costs	A pressure on employees' budget due to agency costs
u.	Current underspend on the employees' budget and printing
v. The staffing restructure was not completed by the start of the financial year resulting in an anticipated overspend on the employees' budget	Savings were deducted from the budget at the start of the year, however some staff were still in post until the end of July. This overspend is being partially offset by higher than expected income
w. Staff vacancies following a restructure in year and an expected underspend on Internet costs.	A restructure at the start of the year has resulted in a number of vacancies. Further analysis into possible miscoded capital costs is being undertaken
x.	
y.	
z.	
aa. Higher than anticipated income received due to one off refunds from Tesco's due to the cancellation of a new shopping area and from Turnstone South (Birketts) for the Essex Legal Services work on Seaways	Higher than expected income is offsetting an overspend on agency staff costs
ab. Lower Court Costs raised than expected	Lower Court Costs raised than expected
ac.	

Forecast Outturn Variance	Year to Date Variance
ad.	
ae. Income shortfall anticipated within the Property Traded Services section.	Income shortfall anticipated within the Property Traded Services section.
af. Additional income from room hire and fees & charges	An overspend on the Refreshments Budget at Tickfield Training Centre is being compensated by higher Room Hire and Fees income



**General Fund Forecast 2014/15  
at 28 February 2015 - Period 11  
Enterprise, Tourism & Economic Development  
Portfolio Holder - Cllr G Longley**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Arts Development	525	(207)	318	(7)	311	311	0	277	278	1
b Amenity Services Organisation	2,862	(2,366)	496	95	591	661	70	591	810	219
c Economic Development	400	0	400	(18)	382	352	(30)	465	339	(126)
d Culture Management	203	(6)	197	(3)	194	194	0	178	160	(18)
e Library Service	3,781	(385)	3,396	364	3,760	3,890	130	3,494	3,718	224
f Museums And Art Gallery	1,069	(66)	1,003	83	1,086	1,086	0	982	929	(53)
g Parks And Amenities Management	4,605	(1,200)	3,405	2,211	5,616	5,616	0	4,144	4,088	(56)
h Climate Change	127	0	127	106	233	254	21	213	235	22
i Resort Services Pier and Foreshore and Southend Marine Activity Centre	2,235	(1,310)	925	2,025	2,950	2,950	0	2,775	2,785	10
j Sports Development	190	(61)	129	11	140	140	0	128	127	(1)
k Sport and Leisure Facilities	847	0	847	1,261	2,108	1,983	(125)	1,623	1,474	(149)
l Southend Theatres	664	(16)	648	3	651	476	(175)	620	428	(192)
m Support to Mayor	199	0	199	1	200	200	0	186	181	(5)
n Town Centre	316	(47)	269	(148)	121	121	0	115	95	(20)
o Tourism	375	(10)	365	(10)	355	370	15	326	338	12
<b>Total Net Budget for Portfolio</b>	<b>18,398</b>	<b>(5,674)</b>	<b>12,724</b>	<b>5,974</b>	<b>18,698</b>	<b>18,604</b>	<b>(94)</b>	<b>16,117</b>	<b>15,985</b>	<b>(132)</b>

Virements	£000
Transfer from earmarked reserves	85
Allocation from Contingency	9
In year virements	5,880
	<u>5,974</u>

**General Fund Forecast 2014/15  
at 28 February 2015 - Period 11  
Enterprise, Tourism & Economic Development  
Portfolio Holder - Cllr G Longley**

Forecast Outturn Variance	Year to date Variance
a.	
b. Pressures exist within the transport budget for Grounds Maintenance for fuel, maintenance and leasing.	There has been a delay in invoicing for works done resulting in a shortfall to date in income.
c. Staffing underspend from a part year vacancy.	Grants yet to be allocated.
d.	
e. Business Rates revaluation has resulted in a pressure on the SBC elements of the Forum.	Business Rates revaluation has resulted in a pressure on the SBC elements of the Forum.
f.	
g.	
h. Energy Feasibility Studies and Rent a Roof investigations undertaken with aim for future savings	Energy Feasibility Studies and Rent a Roof investigations undertaken with aim for future savings
i.	
j.	
k. Leisure centre management contract saving.	Leisure centre management contract saving.
l. Theatre management contract saving.	Theatre management contract saving.
m.	
n.	
o. Grants allocated for events within Southend.	Grants allocated for events within Southend.

**General Fund Forecast 2014/15  
at 28 February 2015 - Period 11  
Community Development  
Portfolio Holder - Cllr I Gilbert**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Closed Circuit Television	467	(18)	449	(81)	368	468	100	335	440	105
b Cemeteries and Crematorium	1,339	(1,833)	(494)	54	(440)	(440)	0	(396)	(509)	(113)
c Community Safety	417	(50)	367	43	410	334	(76)	379	305	(74)
d Customer Services Centre	1,985	(2,068)	(83)	(36)	(119)	(179)	(60)	(104)	(188)	(84)
e Council Tax Benefit	0	0	0	0	0	0	0	0	(48)	(48)
f Drug and Alcohol Action Team	2,747	(2,555)	192	295	487	487	0	234	204	(30)
g Dial A Ride	68	(2)	66	15	81	91	10	74	86	12
Housing Benefit and Council Tax Benefit Admin	3,091	(1,997)	1,094	(135)	959	1,049	90	826	649	(177)
i Rent Benefit Payments	99,128	(99,050)	78	419	497	847	350	369	839	470
j Public Health	5,475	(5,427)	48	(340)	(292)	(292)	0	833	(494)	(1,327)
k Partnership Team	319	0	319	(12)	307	307	0	280	214	(66)
l Registration of Births Deaths and Marria	423	(322)	101	26	127	137	10	111	136	25
m Support To Voluntary Sector	908	0	908	(1)	907	907	0	717	704	(13)
n Young Persons Drug and Alcohol Team	301	(255)	46	(5)	41	36	(5)	80	78	(2)
<b>Total Net Budget for Portfolio</b>	<b>116,668</b>	<b>(113,577)</b>	<b>3,091</b>	<b>242</b>	<b>3,333</b>	<b>3,752</b>	<b>419</b>	<b>3,738</b>	<b>2,416</b>	<b>(1,322)</b>

**Virements**

**£000**

Transfer from earmarked reserves  
Allocation from Contingency  
In year virements

106  
0  
136  
242

**General Fund Forecast 2014/15  
at 28 February 2015 - Period 11  
Community Development  
Portfolio Holder - Cllr I Gilbert**

<b>Forecast Outturn Variance</b>	<b>Year to Date Variance</b>
a. Savings not being realised for CCTV, compensatory savings in Community Safety.	Savings not being realised for CCTV, compensatory savings in Community Safety
b.	Crematorium income is exceeding profiled budget and is offsetting a lower than anticipated income for burials
c. Budget identified to offset against CCTV shortfall.	Budget identified to offset against CCTV shortfall.
d. Underspend on staffing due to vacant posts	Underspend on staffing and across Supplies & Services
e.	Overpayments repaid relating to prior years
f.	
g. Dial-a-Ride employee costs are forecast to exceed budget	Employee costs are exceeding the profiled budgets
h. Budget pressure on Benefits employees' budget due to overtime and agency costs	There is a pressure on overtime and agency costs in the Benefits Administration team which is being offset by an underspend on the profiled Social Fund budget. The Social Fund includes income from Thurrock and Essex County Council which to date has not been fully spent
i. Forecast overspend on Housing Benefit Payments in line with monthly monitoring	An overspend against the profiled budget for Rent Allowances and Rent Rebates is being partially offset by an underspend on the profiled budget for DHP. This is because the expenditure profile is different to the income
j.	
k.	The Partnership team received grant income at start of the year however expenditure is on-going
l. The vacancy factor budget will not be achieved and due to marriage venues being refurbished in-year there is insufficient income to offset the costs	There has been a reduction to the income received due to marriage venues being unavailable for use during the refurbishment and other venues not being as popular as hoped. This is being compounded by an overspend on salary costs and the vacancy factor
m.	Underspend on employee costs
n.	

**General Fund Forecast 2014/15  
at 28 February 2015 - Period 11  
Public Protection, Waste & Transport  
Portfolio Holder - Cllr M Terry**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Bridges and Structural Engineering	77	0	77	318	395	395	0	362	350	(12)
b Concessionary Fares	3,485	0	3,485	174	3,659	3,659	0	2,756	2,753	(3)
c Decriminalised Parking	1,968	(1,668)	300	1	301	501	200	274	356	82
d Enterprise Tourism and Environment Central Pool	1,937	(1,992)	(55)	53	(2)	(2)	0	(2)	(15)	(13)
e Flood and Sea Defence	1,121	(63)	1,058	(238)	820	820	0	756	566	(190)
f Highways Maintenance	9,750	(2,192)	7,558	1,569	9,127	9,077	(50)	7,095	6,967	(128)
g Car Parking Management	1,455	(5,302)	(3,847)	99	(3,748)	(3,748)	0	(3,507)	(3,569)	(62)
h Passenger Transport	380	(80)	300	35	335	335	0	329	292	(37)
i Public Conveniences	588	0	588	238	826	843	17	582	569	(13)
j Road Safety and School Crossing	491	(60)	431	(44)	387	287	(100)	358	231	(127)
k Regional And Local Town Plan	1,285	(563)	722	205	927	952	25	935	1,004	69
l Transport Management	154	(150)	4	(2)	2	2	0	2	3	1
m Traffic and Parking Management	480	(5)	475	260	735	735	0	670	738	68
n Waste Collection	4,652	(500)	4,152	13	4,165	4,165	0	3,777	3,775	(2)
o Waste Disposal	3,994	0	3,994	66	4,060	3,665	(395)	3,727	3,237	(490)
p Environmental Care	860	(4)	856	(34)	822	822	0	753	740	(13)
q Civic Amenity Sites	649	(19)	630	13	643	643	0	591	595	4
r Waste Management	585	0	585	53	638	688	50	584	643	59
s Cleansing	2,357	(7)	2,350	(6)	2,344	2,344	0	2,155	2,131	(24)
t Vehicle Fleet	791	(772)	19	(65)	(46)	(46)	0	(37)	(32)	5
<b>Total Net Budget for Portfolio</b>	<b>37,059</b>	<b>(13,377)</b>	<b>23,682</b>	<b>2,708</b>	<b>26,390</b>	<b>26,137</b>	<b>(253)</b>	<b>22,160</b>	<b>21,334</b>	<b>(826)</b>

**General Fund Forecast 2014/15  
at 28 February 2015 - Period 11  
Public Protection, Waste & Transport  
Portfolio Holder - Cllr M Terry**

<b>Virements</b>	<b>£000</b>
Transfer from earmarked reserves	210
Allocation from Contingency	386
In year virements	2,112
	<b>2,708</b>

<b>Forecast Outturn Variance</b>	<b>Year to Date Variance</b>
a.	
b.	
c. Number of PCN's issued has significantly reduced in 2014/15. Additional pressure due to collection of old year debts being below target.	Number of PCN's issued has significantly reduced in 2014/15. Additional pressure due to collection of old year debts being below target.
d.	
e.	Contractor underspends to date within flood defences.
f. Streetworks permit income higher than anticipated. Contractor overspends within structural maintenance costs.	Streetworks permit income higher than anticipated. Contractor overspends within structural maintenance costs.
g.	
h.	
i. Repairs and maintenance costs of Public Conveniences	
j. Staffing vacancies within the team and capitalisation of salaries due to work undertaken on Road Safety capital schemes.	Staffing vacancies within the team and capitalisation of salaries due to work undertaken on Road Safety capital schemes.
k. Match funding for the Bike Friendly Cities project not available from other sources.	LSTF programme accelerated in the first half of the year.
l.	
m.	Capitalisation of salaries information not yet available.
n.	

o. Gainshare outcome has resulted in an underspend against the expected position.	Gainshare outcome has resulted in an underspend against the expected position. Credit note relating to prior year adjustment
p.	
q.	
r. Full year savings will not be achieved relating to the restructure in the waste team.	
s.	
t.	

**General Fund Forecast 2014/15  
at 28 February 2015 - Period 11  
Regulatory Services  
Portfolio Holder - Cllr M Assenheim**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Building Control	569	(362)	207	26	233	208	(25)	220	186	(34)
b Development Control	993	(455)	538	31	569	344	(225)	486	207	(279)
c Regulatory Business	837	(10)	827	(21)	806	806	0	743	725	(18)
d Regulatory Licensing	511	(425)	86	0	86	117	31	49	87	38
e Regulatory Management	1,225	(1,279)	(54)	114	60	60	0	56	30	(26)
f Regulatory Protection	457	(69)	388	1	389	393	4	356	355	(1)
g Strategic Planning	429	0	429	(19)	410	410	0	376	429	53
<b>Total Net Budget for Portfolio</b>	<b>5,021</b>	<b>(2,600)</b>	<b>2,421</b>	<b>132</b>	<b>2,553</b>	<b>2,338</b>	<b>(215)</b>	<b>2,286</b>	<b>2,019</b>	<b>(267)</b>

**Virements**

Transfer from earmarked reserves  
Allocation from Contingency  
In year virements

**£000**

68  
30  
34

132

Forecast Outturn Variance	Year to date Variance
a. Higher than anticipated income generated by the service.	Higher than anticipated income generated by the service.
b. Higher than anticipated income generated by the service.	Higher than anticipated income generated by the service.
c.	
d. Full year savings are unlikely to be achieved regarding contractor budgets	
e.	Underspends are within staffing costs offset against Regulatory Protection



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f.

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g.

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**Housing Revenue Account Forecast 2014/15**  
**at 28 February 2015 - Period 11**  
**Portfolio Holder - Cllr D Norman**

Description	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Employees	288	0	288	288	0	264	271	7
b Premises (Excluding Repairs)	646	0	646	646	0	100	50	(50)
c Repairs	5,307	0	5,307	5,307	0	4,899	4,899	0
d Supplies & Services	65	75	140	140	0	128	17	(111)
e Negative Subsidy Liability	0	0	0	0	0	0	0	0
f Management Fee	9,217	0	9,217	9,217	0	8,508	8,508	0
g Management Fee - one off costs	0	0	0	0	0	0	0	0
h MATS	933	0	933	933	0	855	856	0
i Provision for Bad Debts	350	0	350	350	0	0	0	0
j Capital Financing Charges	10,818	1,411	12,229	12,229	0	9,907	9,907	0
<b>Expenditure</b>	<b>27,624</b>	<b>1,486</b>	<b>29,110</b>	<b>29,110</b>	<b>0</b>	<b>24,661</b>	<b>24,508</b>	<b>(154)</b>
k Government Grants	0	0	0	0	0	0	0	0
l Fees & Charges	(3,911)	0	(3,911)	(3,961)	(50)	(3,585)	(3,683)	(98)
m Rents	(25,635)	0	(25,635)	(25,835)	(200)	(23,503)	(23,766)	(263)
n Other	(227)	0	(227)	(227)	0	(225)	(238)	(13)
o Contribution from General Fund for wider Community	(80)	0	(80)	(80)	0	(80)	(80)	0
p Interest	(90)	0	(90)	(90)	0	(83)	(83)	0
q Recharges	(570)	0	(570)	(570)	0	(523)	(428)	95
<b>Income</b>	<b>(30,513)</b>	<b>0</b>	<b>(30,513)</b>	<b>(30,763)</b>	<b>(250)</b>	<b>(27,999)</b>	<b>(28,278)</b>	<b>(279)</b>
r Appropriation to Earmarked reserves	3,151	(70)	3,081	3,331	250	0	0	0
s Statutory Mitigation on Capital Financing	(262)	(1,416)	(1,678)	(1,678)	0	(1,259)	(1,259)	0
<b>Net Expenditure / (Income)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(4,596)</b>	<b>(5,029)</b>	<b>(433)</b>
<b>Use of Reserves</b>								
Balance as at 1 April 2014	3,502	0	3,502	3,502	0			
Use in Year	0	0	0	0	0			
<b>Balance as at 31 March 2015</b>	<b>3,502</b>	<b>0</b>	<b>3,502</b>	<b>3,502</b>	<b>0</b>			

**Housing Revenue Account Forecast 2014/15  
at 28 February 2015 - Period 11  
Portfolio Holder - Cllr D Norman**

<b>Forecast Outturn Variance</b>	<b>Year to Date Variance</b>
a.	
b.	
c.	
d.	
e.	
f.	
g.	
h.	
i.	
j.	
k.	
l. Higher than expected service charges income because of a lower number of void properties than estimated in the budget.	Higher than expected service charges income because of a lower number of void properties than estimated in the budget.
m. Higher than expected rental income because of a lower number of void properties than estimated in the budget. There is also higher rental income because all new and transferring tenancies are being let at formula rent.	Higher than expected rental income because of a lower number of void properties than estimated in the budget. There is also higher rental income because all new and transferring tenancies are being let at formula rent.
n.	
o.	
p.	
q.	
r.	
s.	





**Capital Programme Budget  
Monitoring 2014/15**

**Period 11**

**as at 28<sup>th</sup> February 2015  
Departmental Summary**

## Capital Programme Monitoring Report – February 2015

### 1. Overall Budget Performance

The revised Capital budget for the 2014/15 financial year is £41.453million. This includes all changes approved by Cabinet at its meeting on 12<sup>th</sup> February 2015. Actual capital spend at 28<sup>th</sup> February is £27.117million representing 65% of the revised budget. This is shown in Appendix 1. (Outstanding creditors relating to 2013/14 totalling £0.944million have been removed from this figure).

The expenditure to date has been projected to year end and the outturn position is forecast to reflect the Project Manager's realistic expectation. This is broken down by Department as follows:

Department	Revised Budget 2014/15 £'000	Actual 2014/15 £'000	Expected outturn 2014/15 £'000	Latest Expected Variance to Revised Budget 2014/15 £'000	Previous Expected Variance to Revised Budget 2014/15 £'000
Corporate Services	7,360	6,420	7,097	(263)	(77)
People	9,426	6,030	9,406	(20)	-
Place	16,353	8,827	13,437	(2,916)	(560)
Housing Revenue Account (HRA)	8,314	5,840	8,425	111	-
<b>Total</b>	<b>41,453</b>	<b>27,117</b>	<b>38,365</b>	<b>(3,088)</b>	<b>(637)</b>

The capital programme is expected to be financed as follows:

Department	Council Budget £'000	External Funding Budget £'000	Total Budget £'000
Corporate Services	7,213	147	7,360
People	774	8,652	9,426
Place	5,424	10,929	16,353
Housing Revenue Account (HRA)	8,027	287	8,314
<b>Total</b>	<b>21,438</b>	<b>20,015</b>	<b>41,453</b>
<b>Percentage of Programme</b>	<b>51.7%</b>	<b>48.3%</b>	<b>100%</b>

The funding mix for the total programme could change depending on how much grant and external contributions are received by the Council by the end of the year.

The split of external funding between grants and external contributions and the position to 28<sup>th</sup> February is as follows:

Department	Grant Budget £'000	Developer & Other Contributions Budget £'000	Total external funding budget £'000	External funding received £'000	External funding outstanding £'000
Corporate Services	98	49	147	68	<b>79</b>
People	8,652	-	8,652	8,652	-
Place	9,374	1,555	10,929	10,788	<b>141</b>
Housing Revenue Account (HRA)	50	237	287	287	-
<b>Total</b>	<b>18,174</b>	<b>1,841</b>	<b>20,015</b>	<b>19,795</b>	<b>220</b>

## 2. Department Budget Performance

### Department for Corporate Services

The revised capital budget for the Department for Corporate Services is £7.360million. The budget is distributed across various scheme areas as follows:

Department for Corporate Services	Revised Budget 2014/15 £'000	Actual 2014/15 £'000	Expected outturn 2014/15 £'000	Latest Forecast Variance to Year End 2014/15 £'000	Previous Forecast Variance to Year End 2014/15 £'000
Accommodation Strategy - Main	4,095	4,095	4,095	-	-
Accommodation strategy - CCTV	87	40	87	-	-
Civic Centre – Server Room	209	104	209	-	-
Tickfield	88	1	20	(68)	(68)
Asset Management (Property)	1,182	864	1,116	(66)	-
Cemeteries & Crematorium	46	46	46	-	-
ICT Programme	1,612	1,270	1,483	(129)	(9)
<b>Subtotal</b>	<b>7,319</b>	<b>6,420</b>	<b>7,056</b>	<b>(263)</b>	<b>(77)</b>
Priority Works (see table)	41	-	41	-	-
<b>Total</b>	<b>7,360</b>	<b>6,420</b>	<b>7,097</b>	<b>(263)</b>	<b>(77)</b>

Priority Works	£'000
Budget available	1,000
Less budget allocated to agreed schemes	959
Schemes yet to be agreed	41
Remaining budget	0

Actual spend at 28<sup>th</sup> February stands at £6.420million. This represents 87% of the total available budget.

#### Accommodation Strategy - Main

The New Ways of Working programme is a major scheme within the Department for Corporate Services. Works to the ground floor and public wing have been completed.



Construction works on Civic 2 are now complete and staff have moved from Southchurch on 14<sup>th</sup> March. Southchurch has been handed back to the Asset Management Team for disposal.

### **Accommodation Strategy – CCTV**

The Civic Centre CCTV system has been installed as part of the main works to the Civic Centre. Eurovia are in the process of moving the server to the new server room and this will be complete by the end of March.

### **Civic Centre – Server Room**

Work to the server room is now complete. ICT are managing the infrastructure wiring with server migration to follow.

### **Tickfield**

Phase one of the Tickfield scheme has now commenced and this involves creating some additional capacity downstairs for the kitchen and improving access to the museum area. This will then allow the café area refit in April to commence. A carry forward request of around £68k will therefore be included in the report to June Cabinet.

### **Asset Management (Property)**

The works at 38 Satanita Road have been reconsidered due to original quotes coming in over budget. Repainting works have now been planned at a lower cost and this will take place in the summer when the weather is better. The full budget of £9k will be carried forward to 2015/16 to complete the works.

The Airport Business Park site survey scheme is a long term project which is spread over several financial years. Spend for 2014/15 is estimated at £150k therefore the remaining £50k will be included as a carry forward request in the report to June Cabinet.

No spend is planned in 2014/15 for the Capital Allocation to Discharge the EEDA agreement therefore the full budget of £7k will be included as a carry forward request in the report to June Cabinet.

### **Cemeteries and Crematorium**

All 2014/15 cemetery and crematorium schemes have now completed. All other projects have now been moved into 2015/16.

### **ICT**

The Electronic Document and Records Management System has exceeded the expected spend in 2014/15 and an accelerated delivery request for £6k will be included in the report to June Cabinet.

The Gandlake type solution for the Gazetteer Management System will now be implemented in 2015/16. A carry forward request of £79k will be included in the report to June Cabinet to allow this work to take place.

Part of the ICT Core Infrastructure scheme has been delayed until 2015/16 therefore a carry forward request of £10k is required at June Cabinet.

The upgrade to Carefirst is required before the Genogram Implementation for Children's Social Services scheme can go ahead therefore the £10k in 2014/15 will need to be carried forward to 2015/16 in the report to June Cabinet.

Negotiations with suppliers are currently holding up the Library Radio Frequency Identification (RFID) scheme and only £5k is expected to be spent in 2014/15. The remaining £14k will be included as a carry forward request in the report to June Cabinet.

Friars and Thorpedene Libraries are expected to be ready for the Libraries Wireless works in June 2015. The £10k budget set aside for this will be requested as a carry forward request.

The outstanding works to take place in 2015/16 for the Replacement of the Cash Receipting system are valued at £5k. This budget will be carried forward in the report to June Cabinet.

The Vehicle Tracking and Performance System scheme is under review due to discussions on whether the service will be delivered internally or externally. Because of this, the £9k budget will be included as a carry forward request in the report to June cabinet.

### **Priority Works**

The Priority works provision budget has been fully allocated for the year. £41k of this has been allocated to projects approved under delegation and the budget will be updated to reflect this in the report to June Cabinet.

### **Summary**

Carry forward requests in the June Cabinet report will include 38 Satanita Road for £9k, Airport Business Park for £50k, Capital Allocation to Discharge the EEDA Agreement for £7k, Gazetteer Management System for £79k, ICT Core Infrastructure for £10k, ICT Genogram Implementation for Children's Social Services for £10k, Library RFID for £14k, Library Wireless project for £10k, Replacement of Cash Receipting System for £5k, the Vehicle Tracking and Performance System scheme for £9k and the Tickfield scheme for £68k.

Accelerated delivery requests will include the ICT Enterprise Architecture Programme for £2k and the Electronic Documents and Records Management System for £6k.

## Department for People

The revised Department for People budget totals £9.426million.

Department for People	Revised Budget 2014/15 £'000	Actual 2014/15 £'000	Expected outturn 2014/15 £'000	Latest Expected Variance to Year End 2014/15 £'000	Previous Expected Variance to Year End 2014/15 £'000
Adult Social Care	369	190	377	8	-
General Fund Housing	916	705	916	-	-
Children & Learning Other	764	616	711	(53)	-
Condition Schemes	1,150	808	1,174	24	-
Devolved Formula Capital	338	333	333	(5)	-
Primary School Places	5,889	3,378	5,895	6	-
<b>Total</b>	<b>9,426</b>	<b>6,030</b>	<b>9,406</b>	<b>(20)</b>	<b>-</b>

Actual spend at 28<sup>th</sup> February stands at £6.030million. This represents 64% of the total available budget.

### Adult Social Care

Two new grant funded projects were added to the programme at February Cabinet for Autism Innovation and Transforming Care Housing. Both of these grants will need to be spent by the end of this financial year to meet the conditions set by the Department of Health.

Works totalling £8k have taken place on the Dementia Friendly Environments scheme. The full budget was previously carried forward to 2015/16 but an accelerated delivery request will now be included in the report to June Cabinet to bring back the required budget to 2014/15.

### General Fund Housing

The Disabled Facilities programme is progressing as quickly as possible. Some consultants will be appointed in the near future to review the whole process and to make recommendations to improve how the programme can be delivered.

Some problem properties are currently having works carried out to make them safe as part of the Empty Dwellings Management Works in Default scheme. This will reduce the negative impact on adjoining properties.

### Children & Learning Other Schemes

There are no plans to spend the Short Breaks for Disabled Children budget of £68k in 2014/15 therefore the full budget will be included as a carry forward request in the report to June Cabinet.

The Department for Education scheme to give all infant age pupils a free lunch is underway and the capital allocation of £389k has been allocated to schools following a bidding round. A second round of bids for funding was offered by the Department for Education and 10 schools submitted forms. Unfortunately none of the bids were successful.

The final snagging works at Hinguar Primary School's new building are near completion. The final retention payment of £153k will be held subject to the completion of the agreed scheme of works which started in the summer holidays.

Retentions of £66k are also being held for works completed in 2013/14 at Temple Sutton Children's Centre, Hamstel Infant School, Lancaster Special school, Prince Avenue school and Kingsdown Special School. These will be paid once the defects periods are completed. These figures form part of the outstanding creditors referred to in the first paragraph of this report.

The Sacred Heart Extension project has overspent by £15k. The 2014/15 grant from DfT was not fully allocated at the beginning of the financial year therefore there is scope to increase this budget to cover the over spend. This will be included in the report to June Cabinet.

### **Condition Schemes**

The budget of £1,150k has been allocated to address larger condition items in schools where the cost is over the schools capabilities to fund. Of this amount, £435k relates to projects started in 2013/14. Most of these works took place over the summer holidays to minimise disruption to the schools. Retentions of £26k are also being held for works completed in 2013/14 at five primary schools.

Overspends have occurred on the Blenheim Curtain Walling and the Fairways Rewiring schemes. The 2015/16 budget of £84k for Chase High School boilers will be reallocated to the Blenheim scheme at June Cabinet therefore an accelerated delivery request of £20k will take place to cover the current overspend in 2014/15. The budget for the Fairways Rewiring scheme will be increased by £4k to be funded from the remaining unallocated DfT grant.

### **Devolved Formula Capital**

This is an annual devolution of dedicated capital grant to schools distributed in two payments to all maintained schools. The grant for 2014/15 is £333k. The remaining £5k budget will be removed from the programme at June Cabinet.

### **Primary School Places**

Capital extensions, both permanent and temporary are on-going to supply primary places to meet significant increased demands. In 2014/15 spend of £5.89m is currently programmed. This covers large, multi-year projects at St Helens Catholic Primary School, Sacred Heart Catholic Primary School, Hamstel Infant School and the Federation of Greenways Schools. There are also single year projects at Darlington Primary School, Bournemouth Park Primary School, Porters Grange Primary School and St Marys Prittlewell Primary School with similar timelines.

The Darlington Hall scheme has overspent by £6k therefore an accelerated delivery request will be included in the report to June Cabinet.

## **Summary**

The remaining £5k budget on the Devolved Formula Capital will be removed from the programme at June Cabinet.

A carry forward request will be included in the report to June Cabinet for the Short Breaks for Disabled Children scheme for £68k.

Accelerated delivery requests are required for Dementia Friendly Environments for £8k, Blenheim Curtain Walling for £20k and Darlington Hall for £6k.

Budgets will be increased for Sacred Heart Extension for £15k and Fairways Rewiring for £4k to be funded from the remaining unallocated DfT grant.

## Department for Place

The revised capital budget for the Department for Place is £16.353million. This includes all changes approved at February Cabinet. The budget is distributed across various scheme areas as follows:

Department for Place	Revised Budget 2014/15 £'000	Actual 2014/15 £'000	Expected outturn 2014/15 £'000	Latest Expected Variance to Year End 2014/15 £'000	Previous Expected Variance to Year End 2014/15 £'000
Culture	2,256	1,170	1,942	(314)	(220)
Enterprise, Tourism & Regeneration	2,014	675	948	(1,066)	-
Coastal Defence	588	382	588	-	-
Highways and Infrastructure	1,497	1,471	1,497	-	-
Parking Management	50	35	50	-	-
Section 38 & 106 Agreements	1,015	324	392	(623)	-
Local Transport Plan	3,072	2,354	3,072	-	(97)
Local Sustainable Transport Fund	510	384	404	(106)	-
Better Bus	17	120	120	103	97
Bike Friendly Cities	160	163	163	3	-
Transport	4,516	1,574	4,016	(500)	-
Waste	65	38	65	-	-
Energy Saving Projects	593	137	180	(413)	(340)
<b>Total</b>	<b>16,353</b>	<b>8,827</b>	<b>13,437</b>	<b>(2,916)</b>	<b>(560)</b>

Actual spend at 28<sup>th</sup> February stands at £8.827million. This represents 54% of the total available budget.

### Culture

The project to replace the ventilation system at Belfairs Leisure Centre is complete but an over spend of £44k due to unforeseen works will be met by an under spend on the Belfairs Swim Centre Health and Safety project. The remaining £241k on the Belfairs Swim Centre will be included as a carry forward request in the report to June Cabinet.

The scheme for energy Improvements in Culture Property Assets has been delayed due to staffing pressures. New staff are expected to be in post in early March and the scheme will continue in the new financial year. A carry forward request of £45k will be included in the report to June Cabinet.

The final account is currently being negotiated for the Focal Point Gallery at The Forum and the remaining budget of £5k will be included as a carry forward request in the report to June Cabinet.

The Hard Surface Path Improvements scheme has now been delayed due to the contractor not being able to meet the deadline. The works are unlikely to take place until 2015/16 therefore the remaining budget of £37k will be included as a carry forward request in the report to June Cabinet.

The Library Review scheme is progressing well with quotes being obtained and quantity surveyors being appointed. The remaining budget of £12k will need to be carried forward in the report to June Cabinet to continue the scheme in 2015/16.

The Refurbishment of the Lift at Southend Leisure and Tennis Centre is taking place during March with the remaining works to be finished in April. A carry forward request of £17k will be included in the report to June Cabinet.

The scheme to refurbish the War Memorials within the Borough has had several delays but it is now almost complete. The final works will take place in the new financial year and a carry forward request of £5k will be included in the report to June Cabinet as a carry forward request.

Various overspends have been identified totalling £26k across five schemes and budget managers are currently in the process of identifying where these will be funded from. There is £3k under spend on the Oakwood Park Woodland scheme which will go towards it but the remaining £23k is yet to be identified.

Accelerated delivery requests will be required in the report to June Cabinet for various projects including Belfairs Golf Course Drainage, Belfairs Woodland Centre, Cliffs Pavilion Auditorium Replacement floor and Southchurch Park. These total £23k.

The scheme for Prittlebrook Oxbows has received £2k additional grant from Corys therefore the budget will be increased to reflect this at June Cabinet.

### **Enterprise, Tourism & Regeneration**

The Regeneration projects include all the work currently taking place on Southend Pier as well as the new scheme for the Coastal Communities Fund and the City Deal Incubation Centre.

Practical completion has now been reached for the City Deal Incubation Centre. The final snagging period is now underway.

The Lagoon works for the Coastal Communities Fund scheme are pending receipt of a license from the Marine Management Organisation. The funding must be spent by 31<sup>st</sup> March 2016 so the remainder of the 2014/15 budget totalling £1,173k will be included in the report to June Cabinet as a carry forward request.

Works on the Pier Infrastructure and Development have been accelerated therefore budget totalling £107k will need to be brought forward from 2015/16 in the report to June Cabinet.

### **Coastal Defence**

The Shoebury Flood Defences scheme is now under review pending a cabinet decision on a way forward. The Environment Agency has been informed of the suspension of the scheme until further notice and the majority of the budget has been carried forward into future years.

Works on the Slipway at Two Tree Island have now received Marine Management approval and works are due to commence imminently.

### **Highways and Infrastructure**

A work programme jointly funded by Southend Borough Council and LTP funding has been agreed by the Cabinet focussing on improving our road network. Contractual arrangements are now in place for phase one of the carriageway and footway maintenance programme and a number of resurfacing schemes have already been implemented.

The planned highways maintenance programme has progressed well throughout the year and the remaining schemes will be completed by the end of the financial year.

### **Parking Management**

Resources have been allocated to the structural and surface improvements to the Civic Centre North car park. Property Services are working on this with a view to commence in Spring 2015 and the budget for this has already been carried forward into 2015/16. This is to avoid disruption to customers and staff during the Winter period and to ensure there is a robust plan to manage parking during the works to minimise inconvenience.

### **Section 38 and Section 106 Schemes**

There are a variety of S38 and S106 schemes all at various stages. The bigger schemes include enhancements to the existing Shoebury Park facilities where consultation has begun and works are programmed for completion by March 2015, and funding to be spent in conjunction with LSTF on future bus service improvements with the possibility of a multi-operator smartcard to support new development in the area.

Various S38 schemes totalling £623k will be included in the report to June Cabinet as carry forward requests. This is to allow projects to continue in 2015/16.

### **Local Transport Plans (LTP Schemes)**

Traffic management and road safety work programmes implementation have been on-going through the current financial year. Consultation has now closed on two further schemes which will be reported to the Traffic & Parking Committee as appropriate.

The refurbishment of the bridge in Flemming Way is now complete with the Tankerville Drive bridge scheduled to be finished by year end.

### **Local Sustainable Transport Fund (LSTF)**

Works on the Queensway and Victoria Gateway Urban Realm scheme commenced in July and is jointly funded by Bike Friendly Cities. Resurfacing of the roundabout has now commenced.

Overspends on the Better Bus schemes totalling £103k and the Bike Friendly Cities Scheme totalling £3k will be covered by LSTF funds.

### **Better Bus**

The final accounts from W&H Roads have now been received and the Better Bus scheme is overspent by £103k. This will be funded from available Local Sustainable Transport Funds.



## **Bike Friendly Cities**

The Bike Friendly Cities project officially finished on 30<sup>th</sup> September 2014. Funding was used to part fund some of the cycle related works on the Queensway and Victoria Gateway Urban Realm scheme. The project aimed to provide increased walking and cycling along Queensway and the London Road connecting the existing cycle facilities at Brighton Road and Victoria Gateway. The scheme has overspent by £3k which will be covered by Local Sustainable Transport Funds.

## **Transport**

The A127/B1013 Tesco Junction Improvement scheme supports the development of the Airport Business Park and will improve the junction capacity and access arrangements, reduce congestion and improve accessibility and safety for pedestrians and cyclists. Main construction works are programmed to be completed by the end of March 2015 to meet the grant conditions with the works to the designated compound area continuing into April. The Department for Transport grant has been received in full. Lafarge Tarmac are the main contractor with W&H Roads as the main sub-contractor. The works are nearing completion and are focusing on the installation of new safety barriers and lighting columns on the A127 and B1013 approaches and the new UK Power Networks supply to reduce the number of Southend Borough Council fed lighting columns where possible therefore reducing the revenue commitment at this junction in the future. Works continue on the extension to the right hand turn lane which will reduce the potential for blocking traffic travelling on lane two. Traffic signal installation is underway and the two new mast arms have been installed. The programme for carriageway surfacing works requires night time works over a few nights in March with restricted access and road closures on the approaches to the roundabout. The Public Liaison Officer is engaging with local residents and businesses and the forth newsletter will be issued shortly. The Better Southend website is advising residents, businesses and visitors on the progress of the works.

£500k will be carried forward to 2015/16 in the report to June Cabinet to complete the final elements of the scheme.

## **Waste**

The planning application has been approved for the Short Street Depot and client instruction is now required to proceed.

The demolition of the old Waste Transfer Station building has now been completed. The new Waste Transfer Station will be constructed and funded by the new waste disposal contractors commencing in October 2015.

## **Energy Saving Projects**

The Civic Centre boilers scheme has started with some controls reprogramming which has produced some results and boiler responsiveness has improved. The new boiler element has been deferred to 2015/16 as summer will be a better time to install. A carry forward request for £33k will be included in the report to June Cabinet.

The energy projects at Southend Adult Community College and Temple Sutton Primary School are now able to progress as the energy facilitation contracts have been signed. Planning issues are likely to delay most of the work until 2015/16 therefore carry forward requests of £248k and £132k will be included in the report to June Cabinet.

## Summary

Carry forward requests to be included in the report to June Cabinet include Belfairs Swim Centre for £241k, Energy Improvements in Culture Assets for £45k, FPG Elmer Square for £5k, Hard Surface Path Improvements for £37k, Library Review scheme for £12k, Southend Leisure and Tennis Centre Refurbishment of Lift for £17k, War Memorials in the Borough for £5k, Coastal Communities fund for £1,173k, S106/S38 schemes for £623k, A127 Junction scheme for £500k, Civic Centre Boilers for £33k, Southend Adult Community College Energy Project for £248k and Temple Sutton Primary School Energy Project for £132k.

Accelerated Delivery requests will be included for Belfairs Golf Course Drainage for £2k, Belfairs Woodland Centre for £3k, the Replacement Floor at the Cliffs Pavilion for £4k, Southchurch Park Lake for £14k and Pier Infrastructure and Development for £107k.

New external funding of £2k for the Prittlebrook Belfairs Park Oxbows scheme will be included in the report to June Cabinet.

Various overspends have been identified totalling £26k across five schemes, which is to be partly met by an under spend of £3k on the Oakwood Park Woodland scheme.

## Housing Revenue Account

The revised budget for the Housing Revenue Account capital programme for 2014/15 is £8.314million. The latest budget and spend position is as follows:

Housing Revenue Account	Revised Budget 2014/15 £'000	Actual 2014/15 £'000	Expected outturn 2014/15 £'000	Forecast Variance to Year End 2014/15 £'000	Previous Forecast Variance to Year End 2014/15 £'000
Decent Homes Programme	7,409	5,232	7,609	200	-
Council House Adaptations	589	368	500	(89)	-
Sheltered Housing Remodelling	61	46	61	-	-
New Build 32 Byron Avenue	255	194	255	-	-
<b>Total</b>	<b>8,314</b>	<b>5,840</b>	<b>8,425</b>	<b>111</b>	<b>-</b>

The actual spend at 28<sup>th</sup> February of £5.840million represents 70% of the HRA capital budget.

### Decent Homes Programme

All this year's Decent Homes projects are in progress and continuing for completion by 31<sup>st</sup> March 2015. The LED Communal Lighting project in High Rise Blocks and the works for the Demolition of Garages at Pennine have both been completed.

Despite a late start on the Bathroom refurbishment works, the contractor has caught up and is now expected to achieve the original planned works for 2014/15. This will require an accelerated delivery request of £100k in the report to June Cabinet. A similar situation has occurred with the Kitchen refurbishment works and an accelerated delivery request will be required for £160k.

There has been difficulty in accessing properties to carry out the Rewiring works and therefore a carry forward request of £60k is to be included in the report to June Cabinet to continue the works in 2015/16.

### Council House Adaptions

This budget relates to minor and major adaptations in council dwellings. Spend depends on the demand for these adaptations and works are currently in progress for 2014/15. The current forecast expects a carry forward request of £89k to be included in the report to June Cabinet to allow for works not completed in 2014/15.

### Sheltered Housing Remodelling

The works to modernise the lift at Nestuda House have now been completed.

## **New Build 32 Byron Avenue**

This relates to the new build of a Council House which is now complete.

### **Summary**

Carry forward requests to be included in the report to June Cabinet include the Rewiring scheme for £60k and Disabled Adaptations for £89k.

Accelerated Delivery requests will be included for Bathroom Refurbishments for £100k and Kitchen Refurbishments for £160k.

Summary of Capital Expenditure at 28th February 2015

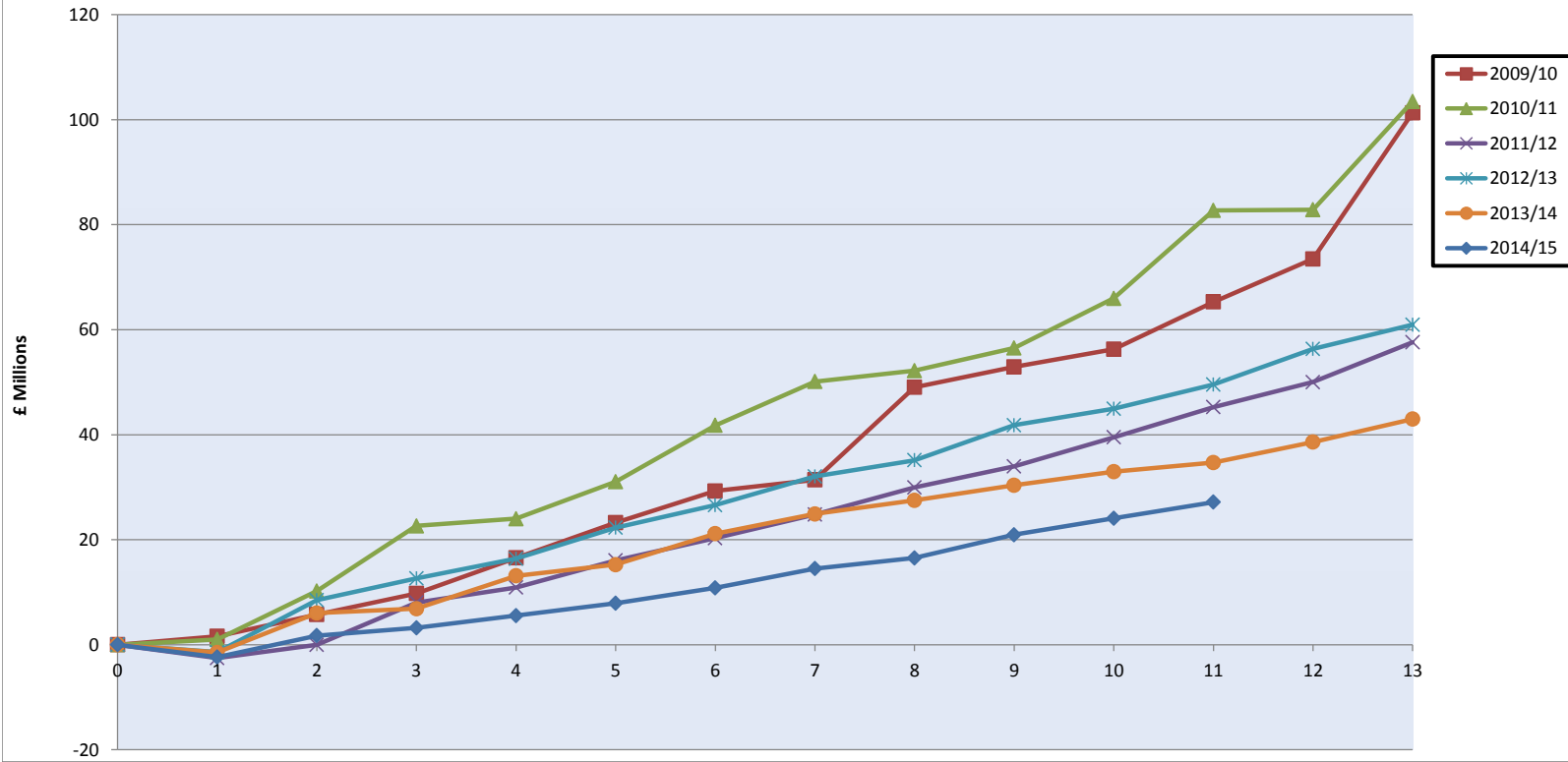
Appendix 1

	Original Budget 2014/15 £000	Revisions £000	Revised Budget 2014/15 £000	Actual 2014/15 £000	Forecast outturn 2014/15 £000	Forecast Variance to Year End 2014/15 £000	% Variance
Corporate Services	11,145	(3,785)	7,360	6,459	7,384	24	88%
People	15,915	(6,489)	9,426	6,030	9,406	(20)	64%
Place	23,277	(6,924)	16,353	8,827	14,503	(1,850)	54%
Housing Revenue Account	8,793	(479)	8,314	5,840	8,425	111	70%
	<u>59,130</u>	<u>(17,677)</u>	<u>41,453</u>	<u>27,156</u>	<u>39,718</u>	<u>(1,735)</u>	<u>66%</u>
<b>Council Approved Original Budget - February 2014</b>	<b>59,130</b>						
Corporate Services amendments	410						
People amendments	(176)						
Place amendments	981						
Carry Forward requests	4,256						
Accelerated Delivery requests to 2013/14	(1,510)						
Budget re-profiles (July, November and February Cabinet)	(24,432)						
New external funding	2,794						
<b>Council Approved Revised Budget - February 2015</b>	<b><u>41,453</u></b>						

**Actual compared to Revised Budget spent is £27.156M or 66%**

Appendix 2

Capital programme Delivery  
Cummulative Capital Expenditure 2009/10 to 2014/15



Year	Outturn £m	Outturn %
2009/10	101.3	82.2
2010/11	103.5	97.5
2011/12	57.6	97.3
2012/13	61.0	97.9
2013/14	43.3	93.8